



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, Brgy. West Triangle, Quezon City
<http://www.dilg.gov.ph>

MEMORANDUM CIRCULAR

NO.: 2024-068

TO : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS, PUNONG BARANGAYS, NATIONAL PRESIDENT OF THE LIGA NG MGA BARANGAY SA PILIPINAS, DILG REGIONAL DIRECTORS, MINISTER OF LOCAL GOVERNMENT - BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO, AND ALL OTHERS CONCERNED

SUBJECT : 2024 SEAL OF GOOD LOCAL GOVERNANCE FOR BARANGAY

DATE : MAY 08 2024

1. Background

The Seal of Good Local Governance for Barangay (SGLGB) is a performance assessment and recognition system designed to distinguish barangays with outstanding performance across various governance areas. It also intends to encourage barangays to continuously progress in delivering efficient, equitable and quality public services. It puts primacy to integrity and good performance as pillars of meaningful local autonomy and development.

Fulfilling the Department's mandate to oversee capacity development initiatives for local government units, and facilitate the institutionalization of performance standards in local governance, the National Barangay Operations Office (NBOO) has implemented the SGLGB program in 2023. The assessment covered 39,623 (94.25%) barangays, with 1,028 (2.59%) achieving National Passers status.

For CY 2024, the SGLGB shall still employ the established "3+1" assessment framework across all 42,041¹ barangays. This initiative strives for sustained improvement in governance practices, ultimately empowering local communities through recognition and fostering developmental initiatives.

¹ Regional Breakdown available in Annex 1

2. Purpose

This Memorandum Circular prescribes the general guidelines for implementing the CY 2024 SGLGB.

3. Legal Bases

- 3.1.** Section 5, Article II of the 1987 Constitution of the Republic of the Philippines declares that the maintenance of peace and order, the protection of life, liberty, and property, and the promotion of the general welfare are essential for the enjoyment by all the people of the blessings of democracy;
- 3.2.** Section 1, Executive Order No. 138 entitled: Full Devolution of Certain Functions of the Executive Branch to Local Governments, Creation of a Committee on Devolution, and for Other Purposes, states that National Government is fully committed to the policy of decentralization enshrined in the Constitution and relevant laws;
- 3.3.** Sections 3 (h) and 3 (m), and Section 16 of the Local Government Code of 1991, provide that there shall be a continuing mechanism to enhance local autonomy not only by legislative enabling acts but also by administrative and organizational reforms;
- 3.4.** Section 17 (b) (2) of the Local Government Code (LGC) of 1991, declares the provision of the minimum basic services and facilities in the barangay;
- 3.5.** Sections 5 (a) and 5 (b) of Rule II of the Implementing Rules and Regulations (IRR) of Republic Act No. 6975², mandate the Department to assist the President in the exercise of general supervision over local governments and advise the President in the promulgation of policies, rules, regulations, and other issuances on the general supervision over local governments and on public order and safety;
- 3.6.** Section 5 of the Seal of Good Local Governance (SGLG) Act of 2019 states the powers and functions of the Council of Good Local Governance, which include conducting an evaluation of the performance of LGUs for purposes of determining the need for enhancing or continuing the Seal of Good Local Governance in barangays, and recommending any amendatory legislation;
- 3.7.** Section 2 of Rule V of the IRR of the SGLG Act of 2019 provides that the DILG-Bureau of Local Government Supervision shall oversee the SGLG assessment in the provinces, cities, and municipalities, while the DILG-NBOO shall oversee the assessment in the barangays; and

² Department of the Interior and Local Government Act of 1990

3.8. DILG MC No. 2023-112, entitled: "2023 Seal of Good Local Governance: *Pagkilala sa Katapatan at Kahusayan ng Pamahalaang Lokal*", states that the participation of at least 50% of component barangays in the SGLGB is among the SGLG's Test of Results Acceptability, starting CY 2024.

4. Policy Content/Guidelines

4.1. Assessment Criteria

For the CY 2024 SGLGB, the principle "3+1" applies, where a barangay needs to **pass ALL of the three (3) Core Governance Areas, AND at least ONE (1) of the Essential Governance Areas.**

CORE GOVERNANCE AREAS – These are the foundational indicators that ensure good governance particularly in delivering essential public services. They assess the effectiveness of key programs and projects in terms of financial accountability, peace and order, and protection of life and property.

1. **Financial Administration and Sustainability** – This pertains to a barangay's outstanding practice of accountability and transparency in financial administration by adhering with accounting and auditing standards.
2. **Disaster Preparedness** – This refers to a barangay's proactive measures, including the development and implementation of disaster risk reduction and management programs.
3. **Safety, Peace and Order** – This represents a barangay's outstanding performance in maintaining peace and order through activities and support mechanisms that protect constituents from threats to life, health, and security.

ESSENTIAL GOVERNANCE AREAS – These indicators encompass providing basic social welfare services, promoting business and income-generating activities, and safeguarding the environment.

1. **Social Protection and Sensitivity** – This encompasses a barangay's responsiveness to the needs of disadvantaged/challenged sectors and the provision of support for basic education, food security, access to social welfare services, and participation in local special bodies.
2. **Business-Friendliness and Competitiveness** – This reflects a barangay's notable efforts in promoting business and employment through supportive systems, structures, and legislation.
3. **Environmental Management** – This refers to a barangay's conscientious preservation of the environment by complying with the provisions of the Ecological Solid Waste Management Act of 2000.

4.1.1. Adjectival Rating of Functionality for Barangay-Based Institutions (BBIs)

Since 2023, SGLGB has adopted the Online Expansive and Unified Audit (ONE AUDIT), incorporating the various Barangay-Based Institutions (BBIs) Functionality Audits. This approach signifies an integrated and comprehensive audit process. This includes the audits for the following BBIs: Barangay Development Council (BDC), Barangay Disaster Risk Reduction and Management Committee (BDRRMC), Barangay Peace and Order Committee (BPOC), Barangay Ecological Solid Waste Management Committee (BESWMC), Violence against Women (VAW) DESK, Barangay Council for the Protection of Children (BCPC), and for CY 2024, the Barangay Anti-Drug Abuse Council (BADAC) shall now be integrated into the SGLGB : ONE Audit.

The functionality of the BBIs will be scored based on the cumulative total of the sub-indicators as presented in **Annex 3** of this policy. The ratings of the assessed barangays will be automatically generated through the SGLGB Google Sheet upon data entry at the city/municipal levels. Only **Moderately Functional** and **Highly Functional BBIs** shall be considered eligible and qualified for further assessment.

4.2 Assessment Forms and Tools

Only the prescribed forms shall be used in the data gathering, assessment, validation and certification. Hence, for uniformity and accountability purposes, alteration and or modification of the forms is highly discouraged. These forms are the following:

- 4.2.1 Barangay Documentary Checklist
- 4.2.2 Data Capture Form (DCF)
- 4.2.3 Technical Notes
- 4.2.4 City/Municipality Consolidated Performance Assessment Form (C/MCPAF)
- 4.2.5 Provincial Consolidated Performance Assessment Form (PCPAF)
- 4.2.6 Regional Consolidated Performance Assessment Form (RCPAF)
- 4.2.7 National Consolidated Performance Assessment Form (NCPAF)

4.3 SGLGB Assessment Platform

- 4.3.1 For CY 2024, assessment results shall be encoded **only in the official SGLGB Google Sheet** as the main platform of the SGLGB, particularly for online data entry, web reports and assessment forms/tools. Downloading and reuploading of SGLGB Google Sheets are highly discouraged to avoid duplication of data entry.

- 4.3.2 The SGLGB Google Drive shall be utilized as a storage facility of all documents, means of verification (MOVs), and databases relative to the assessment.
- 4.3.3 Sharing of the SGLGB Google Sheet and Drive to DILG Field Offices shall be done by their respective DILG Regional Offices.

4.4 Structures, Compositions, and Roles and Responsibilities

- 4.4.1 **Barangay Assessment** – The Sangguniang Barangay Members, together with the Sangguniang Kabataan, shall participate to ensure a comprehensive assessment.

The barangays shall have the following roles and responsibilities:

- 4.4.1.1 All Punong Barangays shall ensure the submission of the Barangay Documentary Checklist and all required MOVs to the SGLGB Assessor (City Director or City/Municipal Local Government Operations Officer (C/MLGOO));
- 4.4.1.2 In adherence to the Instructional Guide on the Packaging of Documents (Annex 2), all Punong Barangays and Barangay Secretaries shall ensure proper compilation of documentary requirements and MOVs in hard copies;
- 4.4.1.3 The Barangay Secretaries shall scan the packaged documents and submit the PDF file to the C/MLGOO; and
- 4.4.1.4 The Barangay Secretaries shall retain the original hard copies of the submitted documents in case of on-site inspection by the SGLGB Assessors or Validation Teams.

- 4.4.2 **Component City/Municipal (CC/M) Assessment** – The City/Municipality Local Government Operations Officer (C/MLGOO) shall serve as the SGLGB Assessor. He/she may mobilize other DILG organic personnel in the conduct of the assessment, especially in cities and municipalities with numerous barangays. Further, the C/MLGOO may utilize LGU personnel assigned to their office in the conduct of the assessment to provide administrative and other logistical support services.

The CC/M SGLGB Assessor shall have the following roles and responsibilities:

- 4.4.2.1 Ensure the completeness of MOVs based on the submitted Barangay Documentary Checklist;
- 4.4.2.2 Evaluate barangay performance based on the indicators in the DCF, Technical Notes vis-à-vis the submitted MOVs;
- 4.4.2.3 Ensure that all barangays are assessed on the three (3) Core and three (3) Essential Governance Areas to be

considered as participating barangays, in line with the SGLG's Test of Results-Acceptability;

- 4.4.2.4 Accomplish the DCF;
- 4.4.2.5 Encode assessment data in the SGLGB Google Sheet based, and upload MOVs of Potential Passers to the SGLGB Google Drive;
- 4.4.2.6 Accomplish the C/MCPAF;
- 4.4.2.7 In the event that the barangay in the City/Municipality cannot be assessed, the Assessor shall indicate the name of the barangay and the reason for the inability to assess it in the annex of the C/MCPAF;
- 4.4.2.8 Submit the scanned copy of the signed DCF and C/MCPAF to the Provincial Performance Assessment Team (PPAT) through the SGLGB Google Drive, except for the Municipality of Pateros, which shall submit directly to the Regional Performance Assessment Team (RPAT), also through the SGLGB Google Drive; and
- 4.4.2.9 Ensure the completion of the assessment, certification and encoding within the scheduled time frame.

4.4.3 Highly-Urbanized City/Independent Component City (HUC/ICC) Assessment – The City Director/CLGOO shall serve as the SGLGB Assessor. He/she may mobilize other DILG organic personnel in the conduct of the assessment, especially in cities with numerous barangays. Further, the HUC/ICC SGLGB Assessor may utilize LGU personnel assigned to their office in the conduct of the assessment to provide administrative and other logistical support services.

The HUC/ICC SGLGB Assessor shall have the following roles and responsibilities:

- 4.4.3.1 Ensure the completeness of MOVs based on the submitted Barangay Documentary Checklist;
- 4.4.3.2 Evaluate barangay performance based on the indicators in the Technical Notes vis-à-vis the submitted MOVs;
- 4.4.3.3 Ensure that all barangays are assessed on the three (3) Core and three (3) Essential Governance Areas to be considered as participating barangays, in line with the SGLG's Test of Results-Acceptability;
- 4.4.3.4 Accomplish the DCF;
- 4.4.3.5 Encode assessment data in the SGLGB Google Sheet based, and upload MOVs of Potential Passers to the SGLGB Google Drive;
- 4.4.3.6 Accomplish the C/MCPAF;

- 4.4.3.7 In the event that the barangay in the HUC/ICC cannot be assessed, the Assessor shall indicate the name of the barangay and the reason for the inability to assess it in the annex of the C/MCPAF;
- 4.4.3.8 Submit the scanned copy of the signed DCF and C/MCPAF to RPAT through the SGLGB Google Drive; and
- 4.4.3.9 Ensure the completion of the assessment, certification and encoding within the scheduled time frame.

4.4.4 **Provincial Performance Assessment** – This shall be conducted by the Provincial Performance Assessment Team (PPAT) which is tasked to conduct document review, and/or other means of verification on the submitted data by the SGLGB Assessors.

4.4.4.1 **Composition of PPAT:**

Role	OPR
Team Leader	DILG Provincial Director
Assistant Team Leader	Provincial Planning and Development Officer/Coordinator
Members	<ul style="list-style-type: none"> - LnB Provincial Chapter President - President of the Panlalawigang Pederasyon ng mga Sangguniang Kabataan - One (1) representative from Civil Society Organization (CSO)/Local Resource Institute (LRI) accredited by the province
Secretariat	<ul style="list-style-type: none"> - DILG Provincial SGLGB Focal Person/s - Personnel from Provincial Planning and Development Office

4.4.4.2 **Roles and responsibilities of PPAT:**

- 4.4.4.2.1 Validate the data of barangays based on the assessment of the SGLGB Assessors through the submitted DCFs and MOVs to ensure its correctness;
- 4.4.4.2.2 Conduct a quality check of documents;
- 4.4.4.2.3 Approve and sign the PCPAF; and
- 4.4.4.2.4 Ensure the completion of the Provincial Validation within the scheduled time frame.

4.4.4.3 **Roles and Responsibilities of the Secretariat of the PPAT:**

- 4.4.4.3.1 Ensure the completeness of all uploaded MOVs of potential passers in the SGLGB Google Drive;
- 4.4.4.3.2 Present to the PPAT, during the validation meeting, all the submitted C/MCPAF, and MOVs;
- 4.4.4.3.3 Facilitate the accomplishment and signing of the PCPAF;and
- 4.4.4.3.4 Submit the scanned copy of the signed PCPAF to RPAT through the SGLGB Google Drive

4.4.5 **Regional Performance Assessment** – This shall be conducted by the Regional Performance Assessment Team (RPAT) which is tasked to perform document review, and/or other means of verification on the submitted data by the PPAT.

4.4.5.1 **Composition of RPAT:**

Role	OPR
Team Leader	Regional Director/MLG BARMM
Assistant Team Leader	<ul style="list-style-type: none"> - DILG RO: Chief of the Local Government Monitoring and Evaluation Division (LGMED) - MLG-BARMM: Chief of the Barangay and Community Affairs Division (BCAD)
Members	<ul style="list-style-type: none"> - LnB Regional Chapter President - One (1) representative from a CSO/LRI accredited by the region.
Secretariat	DILG Regional SGLGB Focal Person/s

4.4.5.2 **Roles and Responsibilities of the RPAT:**

- 4.4.5.2.1 Review the SGLGB results based on the C/MCPAF submitted by the HUC/ICC, as well as the Municipality of Pateros in NCR, and PCPAF submitted by the province, with the corresponding MOVs, to ensure its correctness;
- 4.4.5.2.2 Conduct a thorough review of documentation and initial processing;
- 4.4.5.2.3 Approve and sign the RCPAF prior to submission via the SGLGB Google Sheet to the National Quality Committee (NQC) thru the National Working Team (NWT);
- 4.4.5.2.4 Ensure the completion of the regional validation within the scheduled time frame; and
- 4.4.5.2.5 Serve as the primary Redress Committee for the SGLGB to address grievances and

appeals arising from the assessment and validation of barangay data. Therefore, all issues and concerns shall be addressed by the RPAT, unless said concern requires the intervention of the NQC.

The SGLGB gives primacy to integrity and accountability in local governance, hence, in case a barangay has been found to receive a disclaimer, adverse or qualified opinion/ observation from the Commission on Audit (COA) during the assessment period, said barangay will be officially discredited from the assessment upon the recommendation of the RPAT.

Moreover, falsification of public documents submitted during assessment, may be considered grounds for disqualification, upon deliberation and approval of the RPAT. The persons responsible may be subjected to disciplinary actions of appropriate authority.

Decisions of the RPAT regarding grievances and appeals arising from the assessment and validation of barangay data are final and are no longer appealable to the NQC.

4.4.5.3 Roles and Responsibilities of the Secretariat of the RPAT:

- 4.4.5.3.1 Ensure the completeness of all uploaded MOVs of potential passers in the SGLGB Google Drive;
- 4.4.5.3.2 Present to the RPAT, during the validation meeting, the PCPAF, with the attached MOVs, submitted by the SGLGB Assessor and PPAT, respectively;
- 4.4.5.3.3 Facilitate the accomplishment and signing of the RCPAF, ;and
- 4.4.5.3.4 Submit the scanned copy of the signed RCPAF to the NQC, thru the NWT via the SGLGB Google Drive.

- 4.4.6 **National Assessment** – This shall be conducted by the SGLGB National Working Team (NWT), which is tasked to ensure data reliability and substantiate assessment observations for shortlisted passers.

National Working Team (NWT)

4.4.6.1 **Composition of NWT:**

Role	OPR
Team Leader	Chief, Research and Profiling Division (RPD) of NBOO
Members	<ul style="list-style-type: none"> - All RPD personnel - Three (3) representatives each from the Community Capacity Development and Citizens' Affairs and Political Development Division <p><i>** Representatives shall only be involved in the conduct of the national assessment and provision of technical and administrative support to the NQC.</i></p>

4.4.6.2 **Roles and Responsibilities of NWT:**

- 4.4.6.2.1 Develop SGLGB policies, assessment tools, and monitoring system;
- 4.4.6.2.2 Conduct capacity building activities for SGLGB focal persons and NQC;
- 4.4.6.2.3 Closely coordinate with the DILG-RO and MLG-BARMM on the status of the SGLGB implementation;
- 4.4.6.2.4 Monitor and evaluate the overall performance of the CY 2024 SGLGB;
- 4.4.6.2.5 Take appropriate actions on implementation issues and concerns, if any;
- 4.4.6.2.6 Provide technical and administrative support to the NQC;
- 4.4.6.2.7 Conduct National Validation on 25% of the total number of endorsed regional passers;
- 4.4.6.2.8 Prepare the List of National Passers for the final vetting of the Regional Offices;
- 4.4.6.2.9 Process and Indorse the NCPAF to the NQC; and
- 4.4.6.2.10 Prepare the CY 2024 SGLGB Terminal Report for submission to the NQC and Secretary of the Interior and Local Government (SILG).

4.4.7 National Quality Committee (NQC)

4.4.7.1 Composition of the NQC

Role	OPR
Chairperson	Undersecretary for Barangay Affairs (USBA)
Vice-Chairperson	LnB National President
Members	-Director of the NBOO -Director of the Bureau of Local Government Supervision (BLGS) -Director of the Bureau of Local Government Development (BLGD)

4.4.7.2 Roles and Responsibilities of the NQC:

- 4.4.7.2.1 Provide directions, guidance and feedback for the SGLGB Program's smooth implementation.
- 4.4.7.2.2 Convene and participate in meeting/s, conference/s, deliberation/s, and other activities related to the 2024 SGLGB implementation;
- 4.4.7.2.3 Certify the NCPAF prepared by the SGLGB NWT;
- 4.4.7.2.4 Indorse the NCPAF to the SILG, for his final approval; and
- 4.4.7.2.5 Issue supplemental policies, through a resolution, in relation to the implementation of CY 2024 SGLGB, if needed.

4.5 Phases of Implementation, Schedule and Responsibilities

To guide the barangays and those involved in the implementation, the following prescribes the assessment process:

4.5.1 Capacity Building on SGLGB Implementation

- 4.5.1.1 **National Orientation for Regional/Provincial/HUC/ICC SGLGB Focal Persons (April 2024)** – Each DILG Regional/Provincial/HUC/ICC Office shall send their SGLGB Primary and Alternate Focal Persons or representatives, to the National Orientation on the 2024 SGLGB implementation.
- 4.5.1.2 **Orientation for the City/Municipal SGLGB Assessors by the DILG Regional/Provincial Offices (May 2024)** – All SGLGB Assessors shall attend the orientation on 2024 SGLGB to be conducted by the DILG Regional/Provincial Offices.

4.5.1.3 **Orientation for the NQC and NWT (May 2024)** – The NQC and NWT shall attend the Orientation on the 2024 SGLGB implementation.

4.5.2 **Data Gathering, Assessment, Certification and Online Data Entry (May to June 2024)** – Within the specified timeline, all SGLGB Assessors shall gather all the required MOVs as listed in the Documentary Checklist and Assessment Criteria for Barangays (Annex 3). To ensure the timely encoding of assessment data, the SGLGB Assessors may opt to engage more SGLGB encoders and shall ensure the submission of all assessment data to the SGLGB Google Sheet and uploading of complete MOVs to the SGLGB Google Drive on or before **June 30, 2024**. This deadline is crucial as the SGLGB data shall be submitted to the CGLG Secretariat/SGLG National Working Team of the Bureau of Local Government Supervision (BLGS) as the basis for the CY 2024 Seal of Good Local Governance (SGLG) assessment, which requires that at least 50% of component barangays must have participated in the SGLGB, as among the Test of Results-Acceptability for the SGLG.

To be considered a participating barangay, a complete evaluation encompassing all Governance Areas is mandatory.

4.5.3 **Validation, Review and Certification (July to August 2024)** – Validation shall be undertaken by the PPAT for barangays of component cities and municipalities. On the other hand, the review of validated barangay entries of the provinces and validation of barangay entries of HUCs/ICCs shall be undertaken by the RPAT.

DILG Provincial and Regional Offices, through the SGLGB Focal Persons, shall conduct quality checks on submitted documents to verify data completeness and documentary requirements. They shall also monitor and ensure the timely submission of all assessment data to the designated SGLGB Google Sheet and Drive. Any quality or integrity issues identified during this process shall be resolved at these levels.

In case of observed discrepancy relative to data gathered, the RPAT shall coordinate with the concerned PPAT, or concerned SGLGB Assessor in the case of NCR, to reconcile data and reflect final entry in the SGLGB Google Sheet. Submission of requests for changes on MOVs and other data shall be made within the policy deadline.

Submitted MOVs will be considered as **FINAL and OFFICIAL** and no further reuploading or reappealing of any MOVs shall be allowed outside the given timeframe. Moreover, all regional data gathered shall be considered final. Hence, requests for data modification shall not be entertained.

- 4.5.4 **National Calibration and Validation (September 2024)** – Following the recommendations for potential national passers of RPAT, the NWT shall collaborate with the NQC to conduct a rigorous national screening and validation process.

Subject to funding availability from the Central Office, on-site visits may be conducted to randomly select potential national passers. All data gathered during this process will be considered final; to ensure accuracy, submit complete documentation during the initial assessment phase.

Additional local governance parameters may form part of the National Validation as may be directed by the NQC to the NWT. Final vetting of the results of the National Validation shall also be performed by the RPATs. Once agreements are reached, the List of National Passers shall be indorsed to the NQC. **Subsequent requests for data modification will not be entertained.**

- 4.5.5 **Final Selection, Indorsement of National Passers and Announcement of Results (October to November 2024)** – Based on the final recommendation by the NQC, the Official List of CY 2024 SGLGB National Passers shall be determined and indorsed, for approval, to the SILG. The said list shall be published in the DILG official website and communicated to the DILG ROs.

For the CY 2024 SGLGB, a Barangay Governance Assessment Report will be provided to each assessed barangay, reflecting the CY 2024 SGLGB final results. Also, certificates of recognition will be given by the DILG Central Office to the SGLGB national passers. The provinces, cities and municipalities are highly encouraged to give rewards or incentives to their respective barangay passers.

- 4.5.6 **Conduct of Exit Conferences (November to December 2024)** – The SGLGB Assessors shall conduct exit conferences with the barangays, municipalities, cities and provinces to serve as a venue for dialogue where SGLGB results may be communicated and areas for improvement may be identified and agreed upon for LGU action.

The cities and municipalities, in the exercise of general supervision over their component barangays, shall provide necessary capacity development interventions to their barangays based on the SGLGB results.

5. Monitoring and Submission of Reports and other Requirements

- 5.1. The **DILG Regional Offices and MLG-BARMM** shall oversee the overall performance assessment and monitoring of LGUs within their respective

jurisdictions, through the Division Chiefs of LGMED and BCAD, with the assistance of the designated SGLGB Regional and Provincial Focal Persons. It shall see to it that the process and requirements are faithfully adhered to from data collection to announcement of national passers. They shall also be responsible for the tracking and reporting the utilization of fund sub-allotments (if applicable), and keeping electronic copies of all assessment-related documents.

5.2. The **SGLGB NWT**, as the overall lead in the SGLGB implementation, shall monitor its progress and shall take appropriate actions to address any program-related concerns. It shall be responsible in updating the top management on the status and results of the SGLGB, as well as, in providing feedback to DILG-ROs and partner agencies. Official electronic mail and social media shall be utilized to expedite coordination with other stakeholders; and

5.3. The **SGLGB NQC** shall be responsible for the final stage of quality assurance of the SGLGB. The results shall be presented by the NWT to the said Committee for final vetting and indorsement to the SILG, for approval.

6. Three-Year Indicator System

Starting from CY 2024, a three-year indicator system shall be introduced to help barangays prepare for the succeeding assessments. This timeframe will allow the NBOO to: monitor barangay performance on the indicators; produce a comprehensive analysis on the SGLGB results; and give opportunity to those barangays who were not able to pass the initial implementation to improve their performance in the SGLGB for the succeeding years. The complete list of indicators for CYs 2025 and 2026 SGLGB assessment shall also be disseminated in CY 2024 through a supplemental issuance.

7. Repealing Clause

DILG Memorandum Circular No. 2023-103 dated 28 July 2023 and other related issuances which are inconsistent herewith are hereby amended or repealed accordingly.

8. Policy Review and Evaluation

This issuance shall be periodically reviewed to address gaps in the effective implementation of the SGLGB. If necessary, further guidance, through the issuance of official communications may be adopted, in relation to the gaps encountered while undertaking the program implementation.

9. Annex

Annex 1: Breakdown of Target Barangays

Annex 2: Instructional Guide on the Packaging of Documents

Annex 3: Assessment Criteria for Barangays

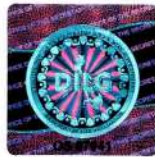
10. Effectivity

This Memorandum Circular shall take effect immediately.

11. Approving Authority


ATTY. BENJAMIN C. ABALOS, JR.

Secretary



12. Feedback

For related queries, kindly contact the National Barangay Operations Office – Research and Profiling Division (NBOO-RPD) at telephone number (02) 88763454 local 4406, or email address: 2023sglgbimplementation@gmail.com.





**2024 IMPLEMENTATION OF THE SEAL OF GOOD LOCAL
GOVERNANCE FOR BARANGAY**

BREAKDOWN OF TARGET BARANGAYS

Annex 1: Breakdown of Target Barangays

Region	No. of Barangays
NCR	*1,709
CAR	*1,176
Region I	3,267
Region II	2,311
Region III	3,102
Region IV-A	*4,018
MIMAROPA	1,460
Region V	3,471
Region VI	*4,050
Region VII	3,003
Region VIII	4,390
Region IX	1,904
Region X	2,022
Region XI	1,162
Region XII	1,095
Region XIII	1,311
BARMM	2,590
TOTAL	42,041

Note: The target barangays were based on the list of barangays for the Barangay and SK Election (BSKE) 2018-2023 Term of Office. Three (3) barangays are excluded for they do not have sets of Barangay Officials during the assessment period.

Additionally, thirty (30) newly created barangays after the 2018 and before the 2023 BSKEs are exempted as they do not have barangay officials yet. For newly-created barangays that are products of division/splitting, the Mother Unit/Barangay will instead be assessed.

Annex 1: Breakdown of Target Barangays

List of Barangays that are Exempted from the 2024 SGLGB Assessment

Listed below are the barangays that have unique circumstances, i.e., no set of barangay officials, no population data and those that have not yet established their sets of barangay officials, for they are newly-created barangays after the 2018 and before the 2023 BSKEs:

No.	Region	Province	City/ Municipality	Barangay	Reason
1.	NCR	-	City of Manila	Barangay 10*	No set of Barangay Officials for CY 2023 verified via BIS
2.	CAR	Kalinga	City of Tabuk	Lacnog West*	Newly created via Splitting of barangay per RA 11328 – “An Act Separating the Sitios of Guina-ang, Madopdop, Mallango, Lanlana and San Pablo from Barangay Lacnog, City of Tabuk, Province of Kalinga and Constituting them into a Separate and Independent Barangay to be Known as Barangay Lacnog West,” plebiscite

Annex 1: Breakdown of Target Barangays

No.	Region	Province	City/ Municipality	Barangay	Reason
					conducted on 22 February 2020
3.	CAR	Benguet	Baguio City	Bagong Lipunan*	No set of Barangay Officials for CY 2023 (Market area) verified via BIS
4.	III	Bulacan	San Jose del Monte	Muzon East	Newly created via Splitting of barangay per RA 11896 dated 01 July 2022; plebiscite conducted 25 March 2023
5.	III	Bulacan	San Jose del Monte	Muzon Proper	
6.	III	Bulacan	San Jose del Monte	Muzon South	
7.	III	Bulacan	San Jose del Monte	Muzon West	
8.	IV-A	Rizal	Tanay	Madilay-dilay*	Newly created via Splitting of barangay per Ordinance No. 29, s. 2017 dated 18 December 2018 of the Sangguniang Panlalawigan of Rizal, plebiscite conducted on 28 July 2018
9.	IV-A	Cavite	City of Bacoor	Sinbanali	Merged barangays per
10.	IV-A	Cavite	City of Bacoor	Salinas 2	

Annex 1: Breakdown of Target Barangays

No.	Region	Province	City/ Municipality	Barangay	Reason	
11.	IV-A	Cavite	City of Bacoor	Mabolo	City Ordinance No. 275-2023 dated 28 march 2023; Plebiscites conducted on 29 July 2023; Certification signed by City Mayor dated 14 August 2023	
12.	IV-A	Cavite	City of Bacoor	Poblacion		
13.	IV-A	Cavite	City of Bacoor	P.F. Espiritu 2		
14.	IV-A	Cavite	City of Bacoor	Aniban 2		
15.	IV-A	Cavite	City of Bacoor	Mambog 2		
16.	IV-A	Cavite	City of Bacoor	Talaba 1		
17.	IV-A	Cavite	City of Bacoor	Talaba 3		
18.	IV-A	Cavite	City of Bacoor	Aniban 1		
19.	IV-A	Cavite	City of Bacoor	Ligas 1		
20.	IV-A	Cavite	City of Bacoor	Zapote 2		
21.	IV-A	Cavite	City of Bacoor	Maliksi 2		
22.	IV-A	Cavite	City of Bacoor	Niog		
23.	IV-A	Cavite	City of Bacoor	Real		
24.	IV-A	Cavite	City of Bacoor	Zapote 1		
25.	IV-A	Cavite	City of Bacoor	Kaingin Digman		
26.	IV-A	Cavite	City of Bacoor	P.F. Espiritu 4		
27.	VI	Guimaras	Sibunag	Inampologan*		No set of Barangay Officials for CY 2023 verified via BIS
28.	VIII	Leyte	Ormoc City	Barangay East		

Annex 1: Breakdown of Target Barangays

No.	Region	Province	City/ Municipality	Barangay	Reason
29.	VIII	Leyte	Ormoc City	Barangay South	Merged barangays per Sangguniang Panlungsod Ordinance No. 052 (Series of 2021) dated 22 January 2021, Plebiscite conducted on 08 October 2022
30.	VIII	Leyte	Ormoc City	Barangay West	
31.	XII	Sarangani	Alabel	New Canaan	Newly created via Splitting of barangay per Provincial Ordinance No. 2009-6-044 dated 29 June 2009, plebiscite conducted in 20 August 2022
32.	BARMM	Lanao del Sur	City of Marawi	Boganga II	Newly created via Splitting of barangay per City Ordinance No. 07-010; Series of 2022; Plebiscite conducted on 18 March 2023
33.	BARMM	Lanao del Sur	City of Marawi	Datu Dalidigan	Newly created via Splitting of barangay per City Ordinance

Annex 1: Breakdown of Target Barangays

No.	Region	Province	City/ Municipality	Barangay	Reason
					No. 05-010; Series of 2022; Plebiscite conducted on 18 March 2023

Annex 2: Instructional Guide on the Packaging of Documents

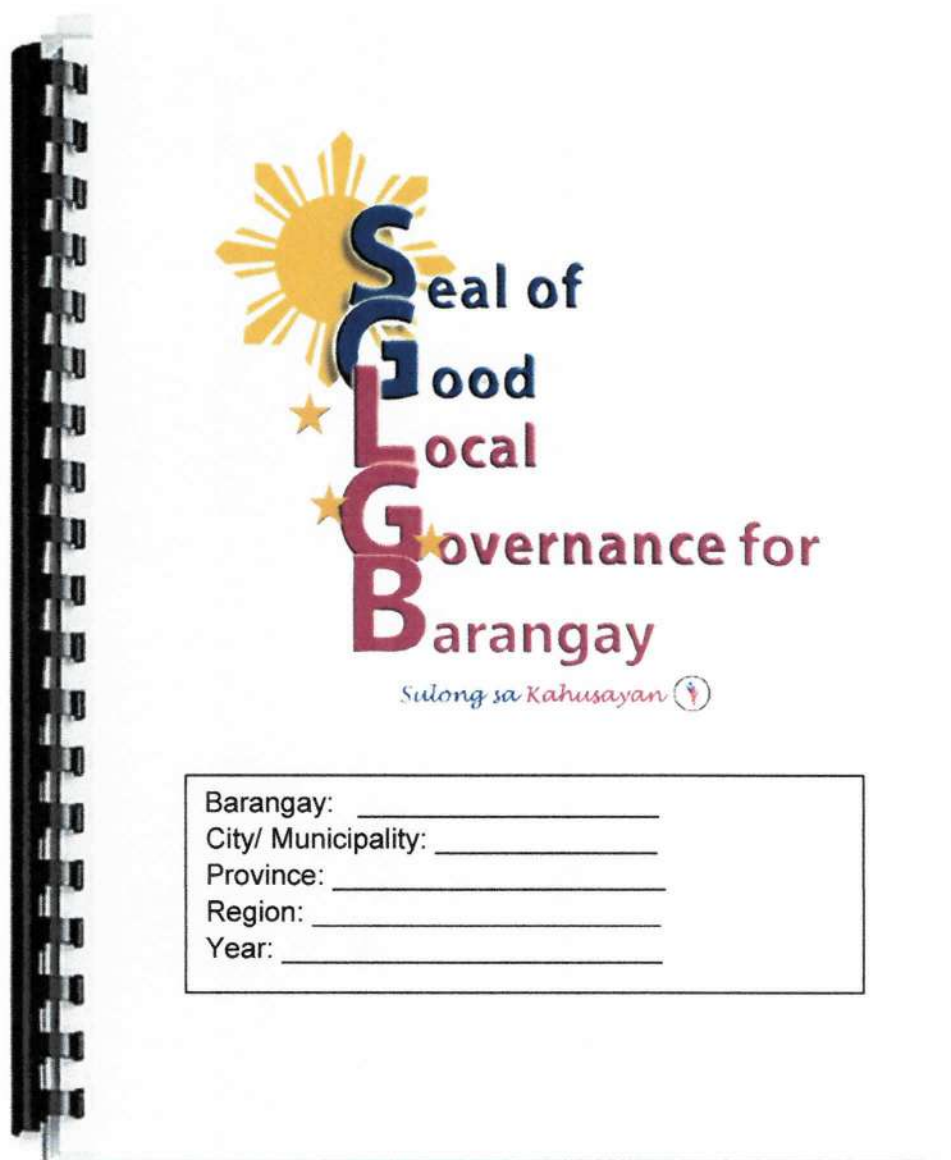


Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, Brgy. West Triangle, Quezon City
<http://www.dilg.gov.ph>

A. SUBMISSION OF HARD COPIES

A.1 Document Checklist 1 Cover Page Template

The MOVs should be compiled and submitted in a comb-bound form. It should follow the prescribed cover page as shown below:





2024 SEAL OF GOOD LOCAL GOVERNANCE FOR BARANGAY

**INSTRUCTIONAL GUIDE ON THE
PACKAGING OF DOCUMENTS**

Annex 2: Instructional Guide on the Packaging of Documents

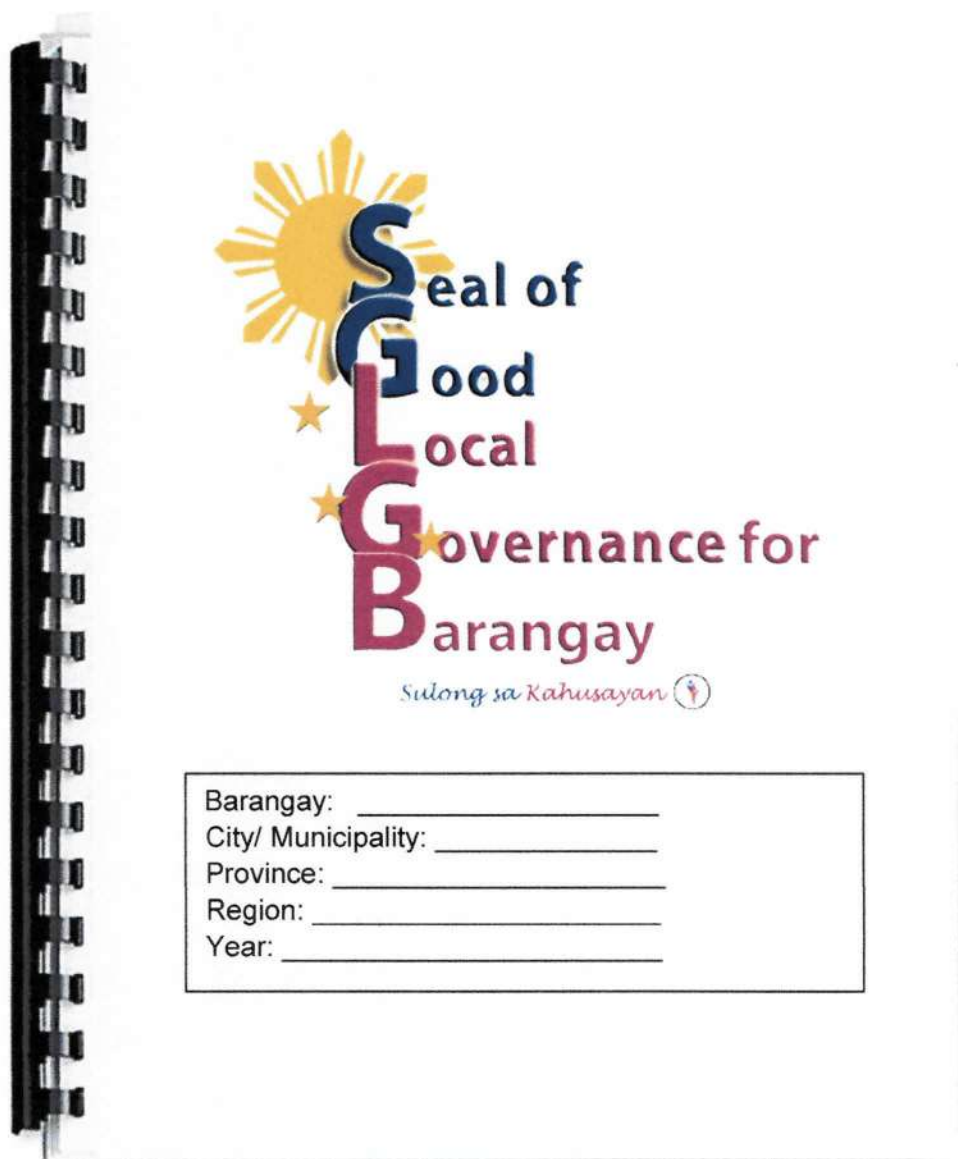


Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, Brgy. West Triangle, Quezon City
<http://www.dilg.gov.ph>

A. SUBMISSION OF HARD COPIES

A.1 Document Checklist 1 Cover Page Template

The MOVs should be compiled and submitted in a comb-bound form. It should follow the prescribed cover page as shown below:



A.2 Table of Contents for Document Checklist 1

The prescribed Table of Contents is as follows:

TABLE OF CONTENTS

1. Core Governance Area 1: Financial Administration and Sustainability

1.1. Compliance with the Barangay Full Disclosure Policy (BFDP)

1.1.1. Three (3) BFDP Monitoring Form A of the DILG Advisory dated March 25, 2022

1.1.2. 2 Photo Documentation of the BFDP board showing the name of the barangay

1.1.3. SRE signed by Barangay Treasurer and Punong Barangay

1.2. Innovations on revenue generation or exercise of corporate powers

1.2.1. SRE for 2022 and 2023 signed by Barangay Treasurer and Punong Barangay

1.2.2. Certification on Increase in Local Resources signed by the City/Municipal Treasurer

1.3. Approval of the Barangay Budget on the Specified Timeframe.

1.3.1. Approved Barangay Appropriation Ordinance signed by the SBM, SK Chairman, Barangay Secretary, and Punong Barangay

1.4. Allocation for Statutory Programs and Projects as Mandated by Laws and/or Other Issuances

1.4.1. Approved Barangay Appropriation Ordinance

1.4.2. Annual Investment Program signed by Barangay Treasurer, Barangay Secretary, and Punong Barangay

1.4.3. Certification for the Allocation for Statutory Program and Projects

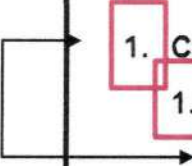
1.5. Posting of the Barangay Citizens' Charter (CitCha)

1.5.1. 2 Photo documentation of the Barangay CitCha (name of the barangay should be visible)

A.3 Reference for Tabbing for the Document Checklist 1

The numbers marked with red are the ones to be used in the tabbing of the documents.

TABLE OF CONTENTS

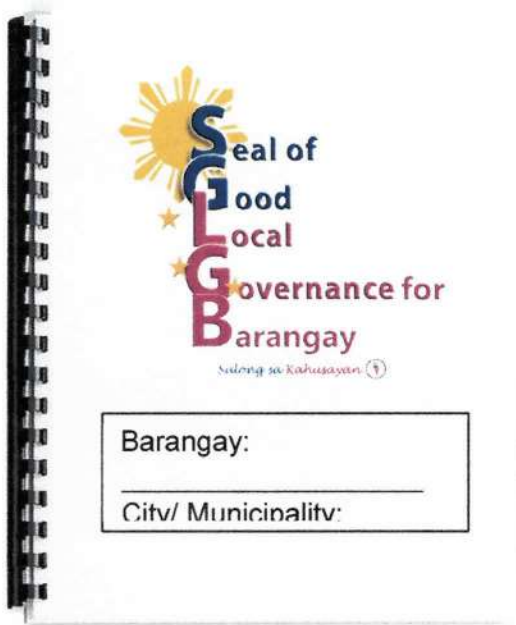
- 
- 1. Core Governance Area 1: Financial Administration and Sustainability**
 - 1.1. Compliance with the Barangay Full Disclosure Policy (BFDP)**
 - 1.1.1. Three (3) BFDP Monitoring Form A of the DILG Advisory dated March 25, 2022
 - 1.1.2. 2 Photo Documentation of the BFDP board showing the name of the barangay
 - 1.1.3. SRE signed by Barangay Treasurer and Punong Barangay
 - 1.2. Innovations on revenue generation or exercise of corporate powers**
 - 1.2.1. SRE for 2022 and 2023 signed by Barangay Treasurer and Punong Barangay
 - 1.2.2. Certification on Increase in Local Resources signed by the City/Municipal Treasurer
 - 1.3. Approval of the Barangay Budget on the Specified Timeframe.**
 - 1.3.1. Approved Barangay Appropriation Ordinance signed by the SBM, SK Chairman, Barangay Secretary, and Punong Barangay
 - 1.4. Allocation for Statutory Programs and Projects as Mandated by Laws and/or Other Issuances**
 - 1.4.1. Approved Barangay Appropriation Ordinance
 - 1.4.2. Annual Investment Program signed by Barangay Treasurer, Barangay Secretary, and Punong Barangay
 - 1.4.3. Certification for the Allocation for Statutory Program and Projects signed by the City Director/C/MLGOO
 - 1.5. Posting of the Barangay Citizens' Charter (CitCha)**
 - 1.5.1. 2 Photo documentation of the Barangay CitCha (name of the barangay should be visible)

Annex 2: Instructional Guide on the Packaging of Documents

A.4 Order of Documents for the Submission of MOVs

The order of the MOVs to be submitted should be as follows:

1.



Cover Page

2.

SGLGB Form 1-Documentary Checklist

3.

**Core Area Governance Area 1:
Financial Administration and Sustainability**

4.

**1.1
Compliance with the Barangay Full
Disclosure Policy (BFDP)**

Annex 2: Instructional Guide on the Packaging of Documents

Governance Area

Indicator Title

5.

OFFICE OF THE COMPTROLLER AND CHIEF FINANCIAL OFFICER
COMPLIANCE TO BARRINGWAY FILL DEVELOPMENT POLICY
 2022-2023 FISCAL YEAR REPORT
 PUBLIC HEARING (March 27)

Region: _____
 Division: _____
 Sub-Division: _____
 Program: _____

Name of District	2022		2023		Notes
	Open Fund	Open Fund	Open Fund	Open Fund	
1. Budgetary Process (Open Fund)					
2. Budgetary Process (Open Fund)					
3. Budgetary Process (Open Fund)					
4. Budgetary Process (Open Fund)					
5. Budgetary Process (Open Fund)					
6. Budgetary Process (Open Fund)					
7. Budgetary Process (Open Fund)					
8. Budgetary Process (Open Fund)					

Prepared by: _____ Date: _____
 Approved by: _____ Date: _____
 Signed by: _____ Date: _____

Notes:
 If completed, please attach a copy of the BARRINGWAY FILL DEVELOPMENT POLICY to the report.

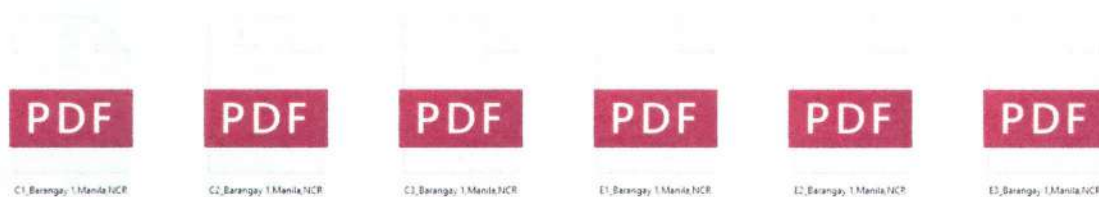
MOV

Annex 2: Instructional Guide on the Packaging of Documents

B. SUBMISSION OF SOFT COPIES

B.1 Document File Format

The MOVs should be compiled by Governance Area using the prescribed naming format, and submitted in PDF Format.



Governance Area	Tab Naming (Core and Essential)
Financial Administration and Sustainability	C1
Disaster Preparedness	C2
Safety, Peace and Order	C3
Social Protection and Sensitivity	E1
Business-Friendliness and Competitiveness	E2
Environmental Management	E3

Naming of Files:

C1_(Name of Barangay),(Name of City/Municipality), (Name of Province)

Example:

C1_Barangay 1, Manila, NCR
E2_San Antonio, Bangued, Abra

B.2 Document Checklist 1 Cover Page Template

It should follow the prescribed cover page as shown below:



Barangay: _____
City/ Municipality: _____
Province: _____
Region: _____
Year: _____

B.3 Table of Contents for Document Checklist 1

The prescribed Table of Contents is as follows:

TABLE OF CONTENTS

1. Core Governance Area 1: Financial Administration and Sustainability

1.1. Compliance with the Barangay Full Disclosure Policy (BFDP)

1.1.1. Three (3) BFDP Monitoring Form A of the DILG Advisory dated March 25, 2022

1.1.2. 2 Photo Documentation of the BFDP board showing the name of the barangay

1.1.3. SRE signed by Barangay Treasurer and Punong Barangay

1.2. Innovations on revenue generation or exercise of corporate powers

1.2.1. SRE for 2022 and 2023 signed by Barangay Treasurer and Punong Barangay

1.2.2. Certification on Increase in Local Resources signed by the City/Municipal Treasurer

1.3. Approval of the Barangay Budget on the Specified Timeframe.

1.3.1. Approved Barangay Appropriation Ordinance signed by the SBM, SK Chairman, Barangay Secretary, and Punong Barangay

1.4. Allocation for Statutory Programs and Projects as Mandated by Laws and/or Other Issuances

1.4.1. Approved Barangay Appropriation Ordinance

1.4.2. Annual Investment Program signed by Barangay Treasurer, Barangay Secretary, and Punong Barangay

1.4.3. Certification for the Allocation for Statutory Program and Projects signed by the City Director/C/MLGOO

1.5. Posting of the Barangay Citizens' Charter (CitCha)

1.5.1. 2 Photo documentation of the Barangay CitCha (name of the barangay should be visible)

B.4 Reference for naming of files shall follow the title listed in the table of contents

The numbers marked with red are the ones to be used in the tabbing of the documents.

TABLE OF CONTENTS

1. Core Governance Area 1: Financial Administration and Sustainability

1.1. Compliance with the Barangay Full Disclosure Policy (BFDP)

1.1.1. Three (3) BFDP Monitoring Form A of the DILG Advisory dated March 25, 2022

1.1.2. 2 Photo Documentation of the BFDP board showing the name of the barangay

1.1.3. SRE signed by Barangay Treasurer and Punong Barangay

1.2. Innovations on revenue generation or exercise of corporate powers

1.2.1. SRE for 2022 and 2023 signed by Barangay Treasurer and Punong Barangay

1.2.2. Certification on Increase in Local Resources signed by the City/Municipal Treasurer

1.3. Approval of the Barangay Budget on the Specified Timeframe.

1.3.1. Approved Barangay Appropriation Ordinance signed by the SBM, SK Chairman, Barangay Secretary, and Punong Barangay

1.4. Allocation for Statutory Programs and Projects as Mandated by Laws and/or Other Issuances

1.4.1. Approved Barangay Appropriation Ordinance

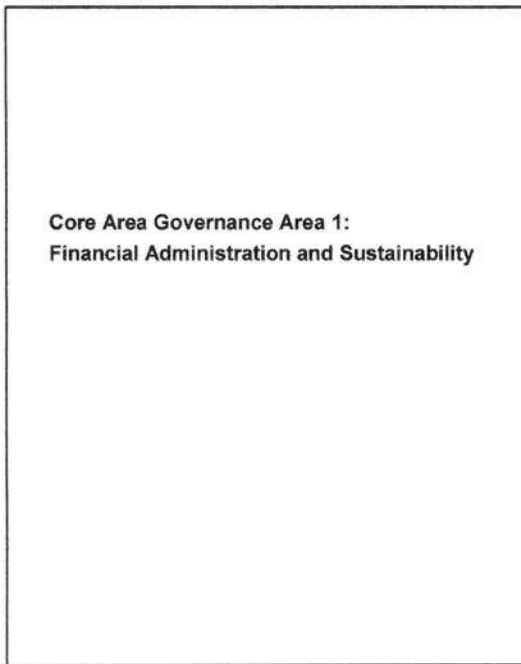
1.4.2. Annual Investment Program signed by Barangay Treasurer, Barangay Secretary, and Punong Barangay

1.4.3. Certification for the Allocation for Statutory Program and Projects signed by the City Director/C/MLGOO

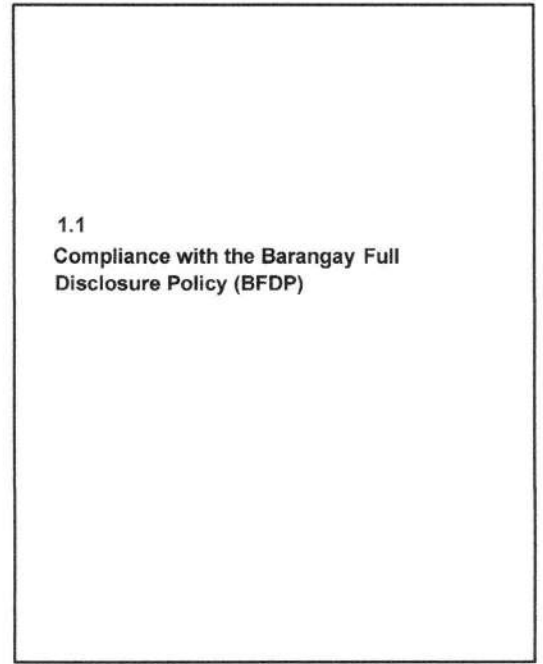
1.5. Posting of the Barangay Citizens' Charter (CitCha)

1.5.1. 2 Photo documentation of the Barangay CitCha (name of the barangay should be visible)

Annex 2: Instructional Guide on the Packaging of Documents



Governance Area



Indicator Title

5.

COMPLIANCE TO BARANGAY FULL DISCLOSURE POLICY
REGULATORY DEPARTMENT - BARANGAY 14, 2022

Type of Disclosure	Compliance Status	Remarks	Date
1. Budget/Last-in Report (LIR)			
2. Barangay Budget			
3. Statement of Financial Position			
4. 2021 Compliance of GSA/2022 Compliance			
5. Barangay Financial Plan			
6. Statement of Financial Position			
7. Statement of Financial Position			

Prepared by: _____ Checked by: _____
 Signature: _____ Printing Name: _____
 Date: _____

MOV



2024 SEAL OF GOOD LOCAL GOVERNANCE FOR BARANGAY

ASSESSMENT CRITERIA FOR BARANGAYS

Annex 3: Assessment Criteria for Barangays

Assessment Criteria for Barangays

To qualify for the CY 2024 SGLGB, a barangay must meet the following minimum requirements:

Core Governance Area No. 1: Financial Administration and Sustainability	
Indicator	Minimum Requirement
1.1 Compliance with the Barangay Full Disclosure Policy (BFDP)	1.1.1. Posted the following CY 2023 financial documents in the BFDP board: <ul style="list-style-type: none"> a) Barangay Financial Report b) Barangay Budget c) Summary of Income and Expenditures d) 20% Component of the NTA Utilization e) Annual Procurement Plan or Procurement List f) List of Notices of Award (1st - 3rd Quarter of CY 2023) g) Itemized Monthly Collections and Disbursements (January to September 2023)
	1.1.2. Accomplished and signed BFR with received stamp from the Office of the C/M Accountant
1.2 Innovations on revenue generation or exercise of corporate powers	1.2.1 Increase in local resources in CY 2023
1.3 Approval of the Barangay Budget on the Specified Timeframe	1.3.1 Presence of a Barangay Appropriation Ordinance approved on or before December 31, 2022 <i>Consideration: Approval until March 31, 2023.</i>
1.4 Allocation for Statutory Programs and Projects as Mandated by Laws and/or Other Issuances	1.4.1 With allocated funds for the following statutory programs and projects: <ul style="list-style-type: none"> a. At least 20% of the NTA is allocated for development programs; b. Not less than five percent (5%) shall be set aside as the Local Disaster Risk Reduction and Management Fund; c. Gender and Development; d. Senior Citizens and Persons with Disabilities; e. Implementation of the programs of the Local Councils for the Protection of Children; and f. Ten percent (10%) for the Sangguniang Kabataan

Annex 3: Assessment Criteria for Barangays

1.5 Posting of the Barangay Citizens' Charter (CitCha)	1.5.1 Barangay Citizens' Charter posted at a conspicuous place (e.g. barangay hall, market, transport terminal, or multi-purpose hall)
1.6 Release of the Sangguniang Kabataan (SK) Funds by the Barangay	<p>1.6.1 Compliance with Section 20 of the SK Reform Act of 2015 and Item 3.2 of DBM-DILG-NYC JMC No. 1, s. 2019 dated January 23, 2019</p> <p>1.6.1.1. The barangay has Barangay-SK Agreement for the release/deposit; OR</p> <p>1.6.1.2. The barangay does not have Barangay-SK Agreement but with current account; OR</p> <p>1.6.1.3. The barangay does not have SK Officials or with SK Officials but no quorum and/or No SK Bank Account</p> <p>1.6.2 Presence of Approved Annual Barangay Youth Investment Program (ABYIP) for CY 2023</p>
1.7 Conduct of Barangay Assembly	1.7.1. Conducted the 1st semester Barangay Assembly for CY 2023
Core Governance Area No. 2: Disaster Preparedness	
Indicator	Minimum Requirement
2.1 Functionality of the Barangay Disaster Risk Reduction and Management Committee (BDRRMC)	<p>2.1.1. Structure: Organized BDRRMC with its composition compliant to the provisions of NDRRMC, DILG, DBM, and CSC JMC No. 2014-01.</p> <p>2.1.2. Plan: Approved Barangay Disaster Risk Reduction and Management (BDRRM) Plan covering CY 2023</p> <p>2.1.3. Budget: Allocation of at least 5% of the Estimated Revenue from Regular Sources as BDRRM Fund</p> <p>2.1.4. Accomplishment Reports:</p> <ul style="list-style-type: none"> a. At least 50% accomplishment of the physical targets in the BDRRM Plan; OR b. At least 50% fund utilization of the 70% component of CY 2023 BDRRMF - Preparedness component as of December 31, 2023.

Annex 3: Assessment Criteria for Barangays

<p>2.2 Extent of Risk Assessment and Early Warning System (EWS)</p>	<p>2.2.1. Conducted an activity in relation to Risk Assessment in the barangay not earlier than CY 2020;</p> <p>2.2.2. Barangay Risk/Hazard Map which indicates possible risks — natural or man-made. (e.g. flood-prone and landslide-prone areas, etc.); and</p> <p>2.2.3. An established Early Warning System (EWS) for the top two (2) hazards present in the barangay.</p>
<p>2.3 Extent of Preparedness For Effective Response And Recovery</p>	<p>2.3.1 A barangay must have a permanent or alternate evacuation center; and</p> <p>2.3.2 A barangay must have the following disaster supplies/equipment:</p> <ul style="list-style-type: none"> a) Communication equipment (i.e., 2 way radio, mobile phone) b) Rescue vehicle/Barangay patrol c) Generator set/alternative sources of energy d) First aid kit e) Flashlight with batteries f) Personal Protective Equipment (PPE)
<p>Core Governance Area No. 3: Safety, Peace and Order</p>	
<p>Indicator</p>	<p>Minimum Requirement</p>
<p>3.1 Functionality of the Barangay Anti-Drug Abuse Council (BADAC)</p>	<p>3.1.1. Organized BADAC with its composition and appropriate committees (Committees on Operations and on Advocacy) compliant to DILG-DDB JMC No. 2018-01</p> <p>3.1.2 Establishment of Barangay Rehabilitation Referral Desk with Designated Barangay Duty Officer</p> <p>3.1.3. Organization of House Clusters with designated House Cluster Leaders (HCL)</p> <p>3.1.4. Organization of BADAC Auxiliary Team (BAT)</p> <p>3.1.5. Formulation of BADAC Plan of Action (BADPA) covering CY 2023</p> <p>3.1.6. Allocation of substantial amount for anti-illegal drugs initiative</p>

Annex 3: Assessment Criteria for Barangays

	<p>3.1.7. Implementation of Drug Abuse Prevention Advocacy Campaigns - Barangay organized at least 1 community-based IEC Activity during CY 2023</p> <p>3.1.8. Implementation of Drug-Clearing Operations - Submission of Consolidated Information Report (CIR) to CADAC/MADAC and Local PNP Unit</p> <p>3.1.9. Implementation of Community-Based Intervention for Person Who Used Drugs (PWUDS) - Presence of referral system</p> <p>3.1.10. Conduct of Monthly Meetings</p>
<p>3.2 Functionality of the Barangay Peace and Order Committee (BPOC)</p>	<p>3.2.1. Structure: Organized BPOC with its composition compliant to the provisions of EO No. 366, s. of 1996</p> <p>3.2.2. Plan: Formulated Barangay Peace and Order and Public Safety (BPOPS) Plan in accordance to DILG MC 2017-142, covering CY 2023 ; and</p> <p>3.2.3. Accomplishment Reports:</p> <p>3.2.3.1. At least 50% accomplishment of the physical targets in the BPOPS Plan OR</p> <p>3.2.3.2. At least 50% fund utilization rate of the CY 2023 BPOPs Budget</p>
<p>3.3 Functionality of the Lupong Tagapamayapa (LT)</p>	<p>3.3.1. Structure: Organized Lupong Tagapamayapa;</p> <p>3.3.2. System: Systematic maintenance of records of cases;</p> <p>3.3.2.1 For barangays of cities: Computer database with searchable information</p> <p>3.3.2.2. For barangays of municipalities: Manual Records (Case Record Book) OR Digital Record Filing (scanned copy of KP files)</p> <p>3.3.3. Meetings: Conducted monthly meetings for the administration of the Katarungang Pambarangay; and</p> <p>3.3.4. Trainings: Attendance of LT to KP training or seminar not earlier than CY 2020</p>

Annex 3: Assessment Criteria for Barangays

<p>3.4 Organization and Strengthening Capacities of Barangay Tanod</p>	<p>3.4.1 Structure: Organized Barangay Tanod with its composition compliant to the provisions of DILG MC No. 2003-42.</p> <p>3.4.2 Trainings: Attendance of barangay tanod to necessary training not earlier than 2020</p>
<p>3.5 Barangay Initiatives During Health Emergencies</p>	<p>3.5.1 Organized Barangay Health and Emergency Response Team (BHERT) with its composition compliant to the provisions of DILG MC No. 2020-023</p> <p>3.5.2 Poster or tarpaulin containing the active telephone and/or cellphone Numbers of the Barangay, Punong Barangay and BHERT Members posted in conspicuous public places within the barangay jurisdiction.</p>
<p>3.6 Conduct of Monthly Barangay Road Clearing Operations (BaRCO)</p>	<p>3.6.1 Conducted BaRCO on a monthly basis in CY 2023</p>
<p>Essential Governance Area 1: Social Protection and Sensitivity</p>	
<p>Indicator</p>	<p>Minimum Requirement</p>
<p>4.1 Functionality of Barangay Violence Against Women (VAW) Desk</p>	<p>4.1.1. Structure: Organized Barangay VAW Desk and designated Barangay VAW Desk Officer;</p> <p>4.1.2. Training: Attendance of the Barangay VAW Desk Officer to at least one (1) training/orientation related to gender-sensitive handling of VAW Cases not earlier than CY 2020;</p> <p>4.1.3 Plan and Budget: Approved CY 2023 Barangay Gender and Development (GAD) Plan and Budget;</p> <p>4.1.4 Accomplishment Reports: Quarterly accomplishment reports based on the database/records of VAW cases reported in the barangay containing relevant information such as total number of VAW cases received, assistance provided to victim-survivors, total number of cases documented for violating RA 9262 and other VAW-related</p>

Annex 3: Assessment Criteria for Barangays

	<p>laws, total barangay population, number of male and female in the barangay, and minor to adult ratio;</p> <p>4.1.5 Database: Updated database on VAW cases reported to the barangay, with the following information at the minimum:</p> <p>a) total number of VAW cases received</p> <ul style="list-style-type: none"> • number of cases documented for violating RA 9262 • number of cases documented for violating other VAW-related laws <p>b) assistance provided to victim-survivors</p> <p>4.1.6 Accomplishment Reports</p> <p>4.1.6.1. At least 50% accomplishment of the physical targets in the GAD Plan OR</p> <p>4.1.6.2. At least 50% fund utilization of the CY 2023 GAD Budget</p> <p>4.1.7. Referral Network</p> <p>4.1.7.1. Presence of Referral System Flow Chart (For profiling); and</p> <p>4.1.7.2. Presence of Directory of agencies/individuals providing services to victim-survivors (For profiling)</p>
<p>4.2 Access to Health and Social Welfare Services in the Barangay</p>	<p>4.2.1. Presence of a Barangay Health Station/Center <i>Consideration: Clustered Health Station/Center accessed by several barangays in a city/municipality</i></p> <p>4.2.2. Appointment of the following Barangay Health Personnel (For Profiling)</p> <ol style="list-style-type: none"> 1. Accredited Barangay Health Worker (BHW); AND/OR 2. Barangay Health Officer (BHO) or Barangay Health Assistant (BHAsst); <p>4.2.3. Appointment of a Barangay Nutrition Scholar (BNS); and</p>

Annex 3: Assessment Criteria for Barangays

	<p>4.2.4. Availability of health services in the BHS/C such as:</p> <ul style="list-style-type: none"> a) immunization b) maternal and child healthcare c) family planning d) health education
<p>4.3 Functionality of the Barangay Development Council (BDC)</p>	<p>4.3.1. Structure: Organized BDC with its composition compliant to Section 107 of RA 7160;</p> <p>4.3.2. Meeting: Conducted meetings, public hearings, and/or barangay assemblies for public consultation;</p> <p>4.3.3 Plan: Approved Barangay Development Plan</p> <p>4.3.4 Accomplishment Reports:</p> <ul style="list-style-type: none"> a) At least 50% accomplishment of the physical targets in the BDP; OR b) At least 50% fund utilization rate of the CY 2023 BDP Budget
<p>4.4 Implementation of the Kasambahay Law</p>	<p>4.4.1 Presence of Kasambahay Desk with designated Kasambahay Desk Officer (KDO) ; and</p> <p>4.4.2 Maintenance/updating of a Kasambahay Masterlist</p>
<p>4.5 Functionality of the Barangay Council for the Protection of Children (BCPC)</p>	<p>4.5.1 Structure: Organized Barangay Council for Protection of Children (BCPC) with its composition compliant to the provisions of DILG MC No. 2021-039;</p> <p>4.5.2 Trainings: Attendance of the Members of the Barangay Council for Protection of Children (BCPC) to a training/orientation related to their functions not earlier than CY 2020;</p> <p>4.5.3 Plan: Presence of an approved BCPC Annual Work and Financial Plan;</p>

Annex 3: Assessment Criteria for Barangays

	<p>4.5.4 Database: Establishment and maintenance of updated Database on Children disaggregated by age, sex, ethnicity, with or without disabilities, OSCY, etc.;</p> <p>4.5.5 System:</p> <ul style="list-style-type: none"> a. Presence of updated Localized Flow Chart of Referral System not earlier than CY 2020; b. Presence of Comprehensive Barangay Juvenile Intervention Program (For profiling); and c. Presence of Children at Risk (CAR) and Children in Conflict with the Law (CICL) registry (For profiling). <p>4.5.6 Accomplishment Reports:</p> <ul style="list-style-type: none"> a. At least 50% accomplishment of the physical targets in the BCPC AWFP; OR b. At least 50% utilization rate of CY 2023 BCPC AWFP Budget
<p>4.6 Mechanism for Gender and Development (GAD)</p>	<p>4.6.1. Organized Barangay GAD Focal Point System</p>
<p>4.7 Maintenance of Updated Record of Barangay Inhabitants (RBIs)</p>	<p>4.7.1. Presence of updated RBI for the 1st semester of CY 2023</p>
<p>4.8 Functionality of the Barangay Nutrition Committee (BNC)</p>	<p>4.8.1. Structure: Organized BNC</p> <p>4.8.2. Plan: Presence of approved CY 2023 Barangay Nutrition Action Plan (BNAP);</p> <p>4.8.3. Decrease in Prevalence Rate in the barangay, for the following categories:</p> <ul style="list-style-type: none"> 1. Underweight and Severe Underweight 2. Stunting and Severe Stunting;and 3. Moderate Wasting and Severe Wasting <p>4.8.4. Accomplishment Reports:</p> <ul style="list-style-type: none"> a) At least 50% accomplishment of the physical targets in the BNAP; OR

Annex 3: Assessment Criteria for Barangays

	b) At least 50% fund utilization rate of the CY 2023 BNAP Budget
4.9. Halina't Magtanim ng Prutas at Gulay (HAPAG) sa Barangay Project (For Profiling Purposes)	4.9.1. Established a Barangay Community Garden (BCG) 4.9.2. Issued Ordinance for the Establishment of a Barangay Community Garden 4.9.3 Designated Sangguniang Barangay Member (SBM) to Manage the Barangay Community Garden 4.9.4. Conducted at least One (1) Advocacy Campaign/ Awareness on community household gardening 4.9.5. Established Group of Volunteers on the Implementation of the Community Garden
Essential Governance Area 2: Business-Friendliness and Competitiveness	
Indicator	Minimum Requirement
5.1 Power to Levy Other Taxes, Fees, or Charges	5.1.1 Enacted Barangay Tax Ordinance pursuant to Sec. 129 of the LGC.
5.2 Compliance to Section 11 of RA 11032 of the Ease of Doing Business Law	5.2.1 Enacted Barangay Ordinance relative to Barangay Clearance fees on business permit and locational clearance for building permit pursuant to DILG MC No. 2019-177; and 5.2.2 Approved resolution authorizing the City/Municipal Treasurer to collect fees for Barangay Clearance for Business permit and locational clearance purposes pursuant to DILG MC No. 2019-177.
5.3 Issuance of Barangay Certifications not covered by DILG MC No. 2019-177 such as: residency, indigency, etc, within seven (7) working days	5.3.1 Presence of a Citizens' Charter on the issuance of barangay certification posted in the barangay hall

Annex 3: Assessment Criteria for Barangays

Essential Governance Area 3: Environmental Management	
Indicator	Minimum Requirement
6.1 Functionality of the Barangay Ecological Solid Waste Management Committee (BESWMC)	<p>6.1.1. Organized BESWMC with composition compliant to DILG MC No. 2018-112;</p> <p>6.1.2. Approved Solid Waste Management Program/Plan with corresponding fund allocation;</p> <p>6.1.3 Attendance of BESWMC to necessary training related to promoting environmental protection, preservation and awareness not earlier than CY 2020; and</p> <p>6.1.4. Accomplishment Reports:</p> <p>a) At least 50% accomplishment of the physical targets in the BESWM Plan; OR</p> <p>b) At least 50% utilization rate of CY 2023 BESWM Budget</p>
6.2 Existence of a Solid Waste Management Facility Pursuant to R.A. 9003	<p>6.2.1 Presence of a Materials Recovery Facility (MRF)/ Materials Recovery System (MRS)</p> <ul style="list-style-type: none"> - Established MRF operated by the barangay - MRS - Clustered MRF
6.3 Provision of Support Mechanisms for Segregated Collection	6.3.1. Enacted Barangay Ordinance or similar issuance on segregation of wastes at-source

Adjectival Rating of Functionality for Barangay-Based Institutions (BBIs)

The computation for determining the functionality of Barangay Based Institutions (BBIs) involves assessing the percentage of sub-indicators that each institution meets out of the total number of sub-indicators applicable to it. This computation helps gauge the overall effectiveness and performance of a particular BBI.

For instance, if a BDRRMC has 4 sub-indicators and meets 3 or 4 of them, it would be considered highly functional. If it meets 2 of the sub-indicators, it would be classified as moderately functional. If it meets only 1 sub-indicator, it would be categorized as low functional. However, if it does not meet any indicators, it would be categorized as non-functional.

Annex 3: Assessment Criteria for Barangays

Similarly, other BBIs such as BADAC, BPOC, VAW Desk, BDC, BCPC, and BESWMC follow the same computation process based on their respective number of sub-indicators.

BBI	Number of Sub-Indicators present	Level of Functionality
BDRRMC (4 Sub-Indicators)	3-4	Highly Functional
	2	Moderately Functional
	1	Low Functional
	0	Non-Functional
BADAC (10 Sub-Indicators)	7-10	Highly Functional
	5-6	Moderately Functional
	1-4	Low Functional
	0	Non-Functional
BPOC (3 Sub-Indicators)	3	Highly Functional
	2	Moderately Functional
	1	Low Functional
	0	Non-Functional
VAW Desk (7 Sub-Indicators)	5-7	Highly Functional
	3-4	Moderately Functional
	1-2	Low Functional

Annex 3: Assessment Criteria for Barangays

	0	Non-Functional
BDC (4 Sub-Indicators)	3-4	Highly Functional
	2	Moderately Functional
	1	Low Functional
	0	Non-Functional
BCPC (6 Sub-Indicators)	4-6	Highly Functional
	3	Moderately Functional
	1-2	Low Functional
	0	Non-Functional
BESWMC (4 Sub-Indicators)	3-4	Highly Functional
	2	Moderately Functional
	1	Low Functional
	0	Non-Functional

###