



2024 SEAL OF GOOD LOCAL GOVERNANCE FOR BARANGAY TECHNICAL NOTES

CORE GOVERNANCE AREA 1: FINANCIAL ADMINISTRATION AND SUSTAINABILITY

INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
1.1 COMPLIANCE WITH THE BARANGAY FULL DISCLOSURE POLICY (BFDP)	Pursuant to Section 352 of the Local Government Code of 1991 (R.A. 7160), and DILG Memorandum Circular Nos. 2014-81 ¹ and 2022-027 ² , barangays shall demonstrate good financial housekeeping, and to ensure that barangays adhere to the highest ideals and standards of transparency and accountability, all Punong Barangays are directed to post in an area inside the barangay hall that can be easily viewed by the public and on their website (if available), the seven (7) documents as prescribed by the Department of Budget and Management (DBM).	1.1.1. Posted the following CY 2023 financial documents in the BFDP board: <ul style="list-style-type: none"> a) Barangay Financial Report b) Barangay Budget c) Summary of Income and Expenditures d) 20% Component of the NTA Utilization e) Annual Procurement Plan or Procurement List f) List of Notices of Award (1st - 3rd Quarter of CY 2023) 	1. Three (3) BFDP Monitoring <u>Form A</u> of the DILG Advisory covering the 1 st to 3 rd quarter monitoring data signed by the City Director/C/MLGOO, Punong Barangay and Barangay Secretary; and 2. Two (2) Photo Documentation of the BFDP board showing the name of the barangay <u>Photo Requirements:</u> One (1) photo with Distant View; and One (1) photo with Close-up View	Barangay Secretary

¹ Barangay Full Disclosure Policy

² Memorandum Circular Re "Reminders on the Preparation of the Barangay Financial Report, Its Submission to the City / Municipal Accountant and the Posting of the Same in the BFDP Board"



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	<p>The DILG Advisory dated March 25, 2022 with the subject: “Updated Barangay Full Disclosure Policy (BFDP) Forms/Templates” was issued to inform the concerned offices and officers of the appropriate forms/templates that should be submitted to effectively monitor the compliance of barangays within their respective jurisdiction.</p>	<p>g) Itemized Monthly Collections and Disbursements (January to September 2023)</p>	<p><i>Note: BFDP Monitoring Form A can be accessed through the link:</i> https://bit.ly/BFDPMonitoring-FormA</p> <p><i>Note: Photo Documentation Template can be accessed through the link:</i> https://bit.ly/Sample-PhotoDocumentation</p>	
	<p>Per DBM-DOF-DILG JMC No. 2018-1³, the Barangay Treasurer shall prepare the Barangay Financial Report (BFR) containing the information on the Statement of Receipt and Expenditures (SRE) using the prescribed form.</p>	<p>1.1.2 Accomplished and signed BFR with received stamp from the Office of the C/M Accountant</p>	<p>Annex B of DBM-DOF-DILG JMC No. 2018-1</p> <p><i>Note: Annex B can be accessed through:</i> https://bit.ly/AnnexB-BFR-SRE</p>	<p>Barangay Treasurer</p>

³Adoption of the Modified Format for the Statement of Receipts and Expenditures of Local Government Units (SRE of LGUs) and Updated Guidelines on the Preparation and Submission Thereof



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1.2 INNOVATIONS ON REVENUE GENERATION OR EXERCISE OF CORPORATE POWERS	Based on Section 152 of the Local Government Code (LGC) of 1991, Barangays may levy taxes, fees, and charges, as provided in the Code, which shall exclusively accrue to them.	1.2.1 Increase in local resources in CY 2023	1. SRE for 2022 and 2023, signed by Barangay Treasurer and Punong Barangay; and 2. Certification on Increase in Local Resources signed by the City/Municipal Treasurer/Budget Officer <i>Note: Certification Template can be accessed through:</i> https://bit.ly/Certification-IncreaseLocalResources	Barangay Treasurer
1.3 APPROVAL OF THE BARANGAY BUDGET ON THE SPECIFIED TIMEFRAME	Budget authorization is the process of adopting and enacting the annual Barangay Budget into an Appropriation Ordinance pursuant to Section 391(a)(3) of the LGC , which provides that “the Sangguniang Barangay shall enact annual and supplemental budgets in accordance with the provisions of this Code”.	1.3.1 Presence of a Barangay Appropriation Ordinance approved on or before December 31, 2022 <i>Consideration: Approval until March 31, 2023.</i>	Approved Barangay Appropriation Ordinance signed by the Sangguniang Barangay Members (SBMs), SK Chairperson, Barangay Secretary, and Punong Barangay.	Barangay Secretary



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<p>1.4 ALLOCATION FOR STATUTORY PROGRAMS AND PROJECTS AS MANDATED BY LAWS AND/OR OTHER ISSUANCES</p>	<p>DBM-LBM No. 85⁴ defines allocations for statutory programs and projects as the budgeted resources designated for initiatives mandated by legislation or other official pronouncements. Moreover, it emphasizes that priority allocation for the National Tax Allotment (NTA) and other local resources must be directed towards fulfilling the obligations outlined in Section 17(b) of the LGC. These obligations encompass providing essential services and facilities to the local community.</p>	<p>1.4.1 With allocated funds for the following statutory programs and projects:</p> <ul style="list-style-type: none"> a) At least 20% of the NTA is allocated for development programs; b) Not less than five percent (5%) shall be set aside as the Local Disaster Risk Reduction and Management Fund; c) Gender and Development; d) Senior Citizens and Persons with Disabilities; e) Implementation of the programs of the Local Councils for the Protection of Children; and 	<ul style="list-style-type: none"> 1. Approved Barangay Appropriation Ordinance; 2. Annual Investment Program signed by Barangay Treasurer, Barangay Secretary, and Punong Barangay; and 3. Certification for the Allocation for Statutory Programs and Projects signed by the City/Municipal Budget Officer <p><i>Note: Certification Template can be accessed through: https://bit.ly/Certification-StatutoryPrograms</i></p>	<p>Barangay Treasurer</p> <p>City/Municipal Budget Officer</p>

⁴ Indicative FY 2023 National Tax Allotment (NTA) Shares of Local Government Units (LGUs) and Guidelines on the Preparation of the FY 2023 Annual Budgets of LGU



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		f) Ten percent (10%) for the Sangguniang Kabataan		
1.5 POSTING OF THE BARANGAY CITIZEN'S CHARTER (CitCha)	Pursuant to Section 6 of Republic Act (RA) No. 9485 ⁵ as amended by RA No. 11032 ⁶ , all government agencies, including departments, bureaus, offices and instrumentalities, government owned or controlled corporations (GOCCs), government financial institutions (GFIs), state universities and colleges (SUCs), and local government units (LGUs) shall set up their respective most current and updated service standards to be known as the Citizen's Charter.	1.5.1 Barangay Citizens' Charter posted at a conspicuous place (e.g. barangay hall, market, transport terminal, or multi-purpose hall)	Two (2) Photo documentation of the Barangay CitCha (name of the barangay should be visible) <u>Photo Requirements:</u> One (1) photo with Distant View; and One (1) photo with Close-up View <i>Note: Photo Documentation Template can be accessed through the link:</i> https://bit.ly/Sample-PhotoDocumentation	Barangay Secretary

⁵ Anti-Red Tape Act of 2007

⁶ Ease of Doing Business and Efficient Government Service Delivery Act of 2018



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<p>1.6 RELEASE OF THE SANGGUNIANG KABATAAN (SK) FUNDS OF THE BARANGAY</p>	<p>Section 20 (a) of the SK Reform Act of 2015 states that all the income of the barangay derived from whatever source shall accrue to its general fund and shall, at the option of the barangay concerned, be kept as a trust fund in the custody of the city or municipal treasurer or be deposited in a bank, preferably government-owned, situated in or nearest to its area of jurisdiction.</p> <p>Further, it mandates that 10% of the general fund of the barangay shall be set aside for the SK. The Sangguniang Barangay shall appropriate the SK funds in lump-sum which shall be disbursed solely for youth development and empowerment purposes.</p> <p>Section 20 (b) of the same Act also states that SK have financial independence in its operation,</p>	<p>1.6.1 Compliance with Section 20 of the SK Reform Act of 2015 and Item 3.2 of DBM-DILG-NYC JMC No. 1, s. 2019 dated January 23, 2019</p> <p>1.6.1.1. The barangay has Barangay-SK Agreement for the release/deposit;</p> <p style="text-align: center;">OR</p>	<p>MOVs for 1.6.1.1:</p> <ol style="list-style-type: none"> 1. Copy of the written agreement; and 2. Proof of deposit reflecting the Account No./ Name of Barangay SK and the total allocated amount for the 2023 SK funds <p><i>Consideration: In the absence of deposit slips, bank statements will be considered, provided that it shows the transaction date, and that the total 10% of the SK Fund has been transferred.</i></p>	<p>Barangay Treasurer</p> <p>SK Secretary</p> <p>SK Treasurer</p>



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	<p>disbursement of their fund, income, and expenditure.</p> <p>Item 3.2.1 of the DBM-DILG-NYC JMC No. 1, s. 2019⁷ dated January 23, 2019 provides that the SK funds shall be automatically released by the barangay to the SK and shall not be subject to any lien or holdback that may be imposed by the barangay for whatever purpose.</p> <p>Item 3.2.2 of the same JMC states that the SK shall open a current account in the name of the SK in a bank, preferably government-owned, situated in or nearest to its area of jurisdiction, with the SK chairperson and the SK treasurer as the official signatories</p> <p>Item 3.2.3 of the same JMC</p>	<p>1.6.1.2. The barangay does not have Barangay-SK Agreement but with current account;</p> <p style="text-align: center;">OR</p> <p>1.6.1.3. The barangay does not have SK Officials or with SK Officials but no quorum and/or No SK Bank Account</p> <p><i>Note: SK Resolution authorizing the barangay to utilize the SK Funds if the SK</i></p>	<p>MOV for 1.6.1.2: Deposit slips reflecting the Account No./ Name of Barangay SK and the total allocated amount for the 2023 SK funds</p> <p><i>Consideration: In the absence of deposit slips, bank statements will be considered, provided that it shows the transaction date, and that the total 10% of the SK Fund has been transferred.</i></p> <p>MOV for 1.6.1.3:</p> <p>1. (a) Proof of transfer of the 10% 2023 SK funds to the trust fund of the Barangay such as Deposit Slip or Official Receipt;</p> <p style="text-align: center;">OR</p> <p>(b) Proof of transfer or corresponding legal</p>	

⁷ Guidelines on the Appropriation, Release, Planning and Budgeting Process for the SK Funds



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	<p>mandates that the SK funds shall be deposited by the barangay in the current account of the SK not later than 5 WD after crediting of the monthly NTA share of the barangay.</p> <p>The barangay may opt to transfer/release the SK funds earlier than herein prescribed on an annual, semestral or quarterly basis, subject to the written agreement between the barangay and the SK.</p> <p>Item 3.2.4 provides that in case of barangays without elected SK officials, the barangay shall transfer the corresponding ten percent (10%) SK Fund to the trust fund of the barangay, and the same shall be released by the barangay upon the election of the SK officials concerned.</p> <p>Section 20 of RA 10742 states that</p>	<p><i>has no bank account yet shall not be considered as MOV under the indicator.</i></p>	<p>forms/documents issued by the city/municipal treasurer if the barangay opted that the corresponding SK fund be kept as trust fund in the custody of the C/M treasurer.</p>	



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	<p>the Sangguniang Kabataan funds shall be governed by the following provisions: (a) All the income of the barangay derived from whatever source shall accrue to its general fund and shall, at the option of the barangay concerned, be kept as trust fund in the custody of the city or municipal treasurer or be deposited in a bank preferably government-owned, situated in or nearest to its area of jurisdiction. Such funds shall be disbursed in accordance with the provisions of this Act. Ten percent (10%) of the general fund of the barangay shall be set aside for the Sangguniang Kabataan. The Sangguniang Barangay shall appropriate the Sangguniang Kabataan funds in lump-sum which shall be disbursed solely for youth development and empowerment purposes</p>			



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	<p><i>Note: The Sangguniang Kabataan Frequently Asked Questions can be accessed through the link: https://bit.ly/SK_FAQ-SGLGB</i></p> <p>Item 3.3.1.2 of the DBM-DILG-NYC JMC No. 1, s. 2019 dated January 23, 2019 states that the Comprehensive Barangay Youth Development Plan (CBYDP) shall serve as the basis for the preparation of the Annual Barangay Youth Investment Program (ABYIP). The ABYIP shall contain the specific programs, projects, and activities with corresponding project costs, including the necessary fund flows to approximate the reasonable timing in the release of funds. It is understood that the ABYIP shall reflect the total resource requirement for the budget year.</p>	<p>1.6.2 Presence of Approved Annual Barangay Youth Investment Program (ABYIP) for 2023</p>	<p>If the barangay has 5 and above SK Officials:</p> <ul style="list-style-type: none"> 1. Approved Resolution approving the 2023 SK Annual/Supplemental Budget; and 2. An Approved 2023 ABYIP signed by the SK Chairperson and its members <p>If the barangay has 4 and below SK Officials:</p> <p>Certification from the C/MLGOO on number of SK officials</p>	<p>SK Treasurer</p> <p>C/MLGOO</p>



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	<p>Item 3.3.1.3 of the same JMC also states that the ABYIP shall be prepared and approved by the SK through a resolution before the start of the preparation of the SK annual budget.</p>			
<p>1.7 CONDUCT OF BARANGAY ASSEMBLY</p>	<p>Section 397 (b) of R.A. No. 7160 mandates that the barangay Assembly shall meet at least twice a year to hear and discuss the semestral report of the barangay concerning its activities and finances as well as problems affecting the barangay.</p> <p>Proclamation No. 599 series of 2018 dated October 9, 2018 declares the Saturdays and Sundays of March and October as barangay assembly days.</p> <p>DILG MC No. 2023-032 mandates the Barangay Assembly Day shall be conducted, as much as practicable,</p>	<p>1.7.1 Conducted the 1st semester Barangay Assembly for CY 2023</p>	<p>Post Activity Report/ Minutes on the conduct of the 1st semester Barangay Assembly 2023 duly approved by the Punong Barangay</p> <p><i>Note: Template can be accessed through the link: https://bit.ly/PAR-2023-1stSemBAD</i></p>	<p>Barangay Secretary</p>



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	face-to-face or blended approach (combination of face-to-face and online mode) by all barangays on any Saturdays or Sundays of March 2023.			



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CORE GOVERNANCE AREA 2: DISASTER PREPAREDNESS

INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/ MOVs	DATA SOURCE
<p>2.1 FUNCTIONALITY OF THE BARANGAY DISASTER RISK REDUCTION AND MANAGEMENT COMMITTEE (BDRRMC)</p>	<p>Section 12 of RA 10121⁸ states that: there shall be established an LDRRMO in every province, city and municipality, and a Barangay Disaster Risk Reduction and Management Committee (BDRRMC) in every barangay which shall be responsible for setting the direction, development, implementation and coordination of disaster risk management programs within their territorial jurisdiction.</p> <p>NDRRMC MC No. 07, s. 2022⁹ mandates of organizing not only the National DRRM Council but Regional and Local DRRM Councils as well as ensuring membership of Civil Society</p>	<p>2.1.1 Structure</p> <p>Organized BDRRMC with its composition compliant to the provisions of NDRRMC, DILG, DBM, and CSC JMC No. 2014-01.</p> <p>Minimum Composition of the BDRRMC:</p> <ol style="list-style-type: none"> 1. Punong Barangay; 2. A Representative from the Sangguniang Barangay; and 3. 2 CSO representatives from the existing and active community-based 	<p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) organizing the BDRRMC with its composition compliant to the provisions of JMC No. 2014-01, covering January to October 2023</p>	<p>Barangay Secretary</p>

⁸ Philippine Disaster Risk Reduction and Management Act of 2010 (DRRM Act)

⁹ Guidelines for the Selection of Representatives from Civil Society Organizations and the Private Sector to the National, Regional, and Local Disaster Risk Reduction and Management Councils (DRRMCS)



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	Organizations (CSOs and the private sector therein).	people’s organizations representing the most vulnerable and marginalized groups in the barangay (Item 5.7. of NDRRMC, DILG, DBM, and CSC JMC No. 2014-01)		
	<p>Section 12 of RA 10121 provides that: (c) The provincial, city and municipal DRRMOs or BDRRMCs shall perform the following functions with impartiality given the emerging challenges brought by disasters of our times:</p> <p>(7) Prepare and submit to the local sanggunian through the LDRRMC and the LDC the annual LDRRMO Plan and budget, the proposed programming of the LDRRMF, other dedicated disaster risk reduction and management resources, and other regular funding source/s and budgetary support of the LDRRMO/BDRRMC; NDRRMC MC No.</p>	<p>2.1.2 Plan Approved Barangay Disaster Risk Reduction and Management (BDRRM) Plan covering CY 2023, adopted by the Sangguniang Barangay</p>	<ol style="list-style-type: none"> 1. Approved BDRRM Plan adopted by the Sangguniang Barangay ; 2. Resolution adopting the BDRRM Plan signed by the Sangguniang Barangay with received stamp from the C/MDRRMO; and 3. Certification on the list of barangays with approved and adopted BDRRM Plan covering CY 2023 signed by the C/MDRRMO. <p><i>Note: Certification Template can be accessed through: https://bit.ly/Certification-BDRRMP</i></p>	<p>Barangay Secretary Barangay Secretary</p> <p>C/MDRRMO</p>



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	<p>03, s. 2022¹⁰ mandates the compliance of barangays in adopting and utilizing the Enhanced Quality Assessment Tool (QAS) for BDRRMP/C, and the review of the BDRRM Plan by the C/M review team composed of the following:</p> <ul style="list-style-type: none"> ● Team Leader - C/MDRRMO ● Assistant Team Leader - C/MPDO ● Team Member - C/MSWDO ● Secretariat - C/M DRRMO Staff ● Oversight - C/MLGOO 			
	<p>Section 21 of RA 10121 provides that not less than five percent (5%) of the estimated revenue from regular sources shall be set aside as the LDRRMF to support disaster risk management activities such as, but not limited to, pre-disaster preparedness programs including training, purchasing life-saving</p>	<p>2.1.3 Budget</p> <p>Allocation of at least 5% of the Estimated Revenue from Regular Sources as BDRRM Fund</p>	<p>Certification on the allocation of at least 5% of the Estimated Revenue from Regular Sources as BDRRM Fund, signed by the City/Municipal Budget Officer</p> <p><i>Note: Template can be accessed through the link:</i> https://bit.ly/Certification-BDRRMFund</p>	<p>City/Municipal Budget Officer</p>

¹⁰ Adoption and Utilization of the Enhanced Quality Assessment System for Barangay Disaster Risk Reduction and Management Plan and Committee (QAS for BDRRMP/C)



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	<p>rescue equipment, supplies and medicines, for post-disaster activities, and for the payment of premiums on calamity insurance.</p>	<p><i>Note: To compute the allocation:</i></p> <p><i>(BDRRMF Allocated / Estimated Total Revenue from Regular Sources) x 100</i></p>		
	<p>Section 21 of RA 10121 provides that not less than five percent (5%) of the estimated revenue from regular sources shall be set aside as the LDRRMF to support disaster risk management activities such as, but not limited to, pre-disaster preparedness programs including training, purchasing life-saving rescue equipment, supplies and medicines, for post-disaster activities, and for the payment of premiums on calamity insurance.</p> <p>Section 4.0 of the NDRRMC, DBM and</p>	<p>2.1.4 Accomplishment Reports</p> <p>2.1.4.1 At least 50% accomplishment of the physical targets in the BDRRM Plan</p> <p style="text-align: center;">OR</p> <p>2.1.4.2 At least 50% fund utilization of the 70% component of CY</p>	<p>MOVs for 2.1.4.1:</p> <ol style="list-style-type: none"> 1. Accomplishment Report; and 2. Certification on the submission and correctness of Accomplishment Report signed by the C/MDRRMO <p><i>Note: Certification Template can be accessed through:</i></p>	<p>BDRRMC</p> <p>C/MDRRMO</p>



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	<p>DILG JMC No. 2013-1¹¹ dated March 25, 2013 provides that the LDRRMF shall cover the thirty percent (30%) lump-sum allocation for Quick Response Fund (QRF) and the seventy percent (70%) allocation for disaster prevention and mitigation, preparedness, response, rehabilitation and recovery.</p>	<p>2023 BDRRMF - Preparedness component as of December 31, 2023.</p> <p><i>Note: Barangay officials have the option to submit both the physical and financial reports. However, for the SGLGB Assessment, only one of the above reports is required.</i></p>	<p>https://bit.ly/Certification-BDRRMP-Physical</p> <p>MOVs for 2.1.4.2:</p> <ol style="list-style-type: none"> 1. Annual LDRRMF Utilization Report; and 2. Certification on the submission and correctness of fund utilization report signed by the C/MDRRMO <p><i>Note: Certification Template can be accessed through:</i> https://bit.ly/Certification-BDRRMP-Fund</p>	C/MDRRMO
<p>2.2 EXTENT OF RISK ASSESSMENT AND EARLY WARNING SYSTEM (EWS)</p>	<p>Based on Rule 6, Section 4 of the IRR of RA 10121, the BDRRMC, in coordination with concerned national agencies and instrumentalities shall perform the following functions with impartiality, given the emerging</p>	<p>2.2.1 Conducted an activity in relation to Risk Assessment in the barangay not earlier than CY 2020</p>	<p>Post-Activity Report of activities such as Climate and Disaster Risk Assessment, Participatory Disaster Risk Assessment, BDRRM Planning, etc.</p>	BDRRMC

¹¹ Allocation and Utilization of the Local Disaster Risk Reduction and Management Fund (LDRRMF)



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	<p>challenges brought by disasters of our times:</p> <p>(3) facilitate and support risk assessments and contingency planning activities;</p> <p>(4) maintain a local risk map; and</p> <p>(5) operate a multi-hazard early warning system</p>	<p>2.2.2 Barangay Risk/Hazard Map which indicates possible risks — natural or man-made. (e.g. flood-prone and landslide-prone areas, etc.)</p>	<p>Two (2) Photo documentations of Barangay Risk/Hazard Map</p> <p><u>Photo Requirements:</u> One (1) photo with Distant View; and One (1) photo with Close-up View</p> <p><i>Note: Photo Documentation Template can be accessed through the link: https://bit.ly/Sample-PhotoDocumentation</i></p>	<p>BDRRMC</p>
		<p>2.2.3 An established Early Warning System (EWS) for the top two (2) hazards present in the barangay</p>	<p>Two (2) Photo documentations of EWS</p> <p><u>Photo Requirements:</u> One (1) photo with Distant View; and One (1) photo with Close-up View</p> <p><i>Note: Photo Documentation Template can be accessed through the link: https://bit.ly/Sample-PhotoDocumentation</i></p>	<p>BDRRMC</p>



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<p>2.3 EXTENT OF PREPAREDNESS FOR EFFECTIVE RESPONSE AND RECOVERY</p>	<p>Section 12 of RA 10121 provides that: (c) The provincial, city and municipal DRRMOs of BDRRMCs shall perform the following functions with. impartiality given the emerging challenges brought by disasters of our times:</p> <p>(12) Maintain a database of human resource, equipment, directories, and location of critical infrastructures and their capacities such as hospitals and evacuation centers;</p>	<p>2.3.1. A barangay must have a permanent or temporary evacuation center</p>	<p>1. Two (2) Photo documentation of the permanent or alternate evacuation center; and</p> <p><u>Photo Requirements:</u> One (1) photo with Distant View; and One (1) photo with Close-up View</p> <p><i>Note: Photo Documentation Template can be accessed through the link:</i> https://bit.ly/Sample-PhotoDocumentation</p> <p>2. Certification on the presence and location of a permanent or temporary evacuation center signed by the C/MDRRMO</p> <p><i>Note: Certification Template can be accessed through:</i> https://bit.ly/Certification-EvacuationCenter</p>	<p>BDRRMC</p> <p>C/MDRRMO</p>



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	<p>Per Section 12(b) of RA 10121, the LDRRMOs and the BDRRMCs shall organize, train and directly supervise the local emergency response teams and the accredited community disaster volunteers (ACDVs).</p> <p>The extent of preparedness for effective response and early recovery shall be measured includes the availability of functional disaster equipage.</p> <p>a) Communication equipment (<i>i.e., 2 way radio mobile phone,satellite phones</i>) b) Rescue vehicle/Alternative vehicle (<i>i.e., ambulance; amphibious vehicle,tricycle,boats,vans, trucks, fire trucks,dump trucks and any appropriate vehicle depending on location at the minimum</i>) c) Generator set/alternative sources of energy (<i>i.e., portable generator, solar-powered generator</i>) d) First aid kit e) Flashlight f) Personal Protective Equipment</p>	<p>2.3.2 A barangay must have the following disaster supplies/equipment:</p> <p>a) Communication equipment b) Rescue vehicle/Alternative vehicle c) Generator set/alternative sources of energy d) First aid kit e) Flashlight f) Personal Protective Equipment</p>	<p>Photo Documentation for each of disaster supplies equipment:</p> <p><u>Photo Requirements:</u> One (1) photo each with Close-up View</p> <p><i>Note: Photo Documentation Template can be accessed through the link:</i> https://bit.ly/Sample-PhotoDocumentation-Equipments</p>	<p>BDRRMC</p>



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/ MOVs	DATA SOURCE
	<p><i>(i.e, face mask, gloves,and life vest)</i></p> <p><i>Reference: NDRRMC's National Disaster Preparedness Plan: Minimum Standards on Disaster Preparedness</i></p>			



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CORE GOVERNANCE AREA 3: SAFETY, PEACE AND ORDER

INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
3.1 FUNCTIONALITY OF THE BARANGAY ANTI-DRUG ABUSE COUNCIL (BADAC)	The DILG and DDB Joint Memorandum Circular 2018-01 ¹² , provides the guidelines on the functionality and effectiveness of local anti-drug abuse councils. Item V (B) specifically states the creation of the BADAC and its composition.	<p>3.1.1 Structure</p> <p>Organized BADAC with its composition and appropriate committees (Committees on Operations and on Advocacy) compliant to DILG-DDB JMC No. 2018-01</p> <p>Minimum Composition of the BADAC:</p> <ol style="list-style-type: none"> 1. Punong Barangay 2. SBM 3. SK Chairperson 4. Public School Principal/Representative 	EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) creating the BADAC with its composition and appropriate committees, covering January to October 2023	BADAC Secretariat

¹² Implementing Guidelines on the Functionality and Effectiveness of Local Anti-Drug Abuse Councils



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
		<ul style="list-style-type: none"> 5. Chief Tanod/ Executive Officer 6. At least 2 representatives of NGOs/CSOs 7. Representative of Faith-Based Organization 8. C/M Chief of Police or Representative <p>Minimum Composition of the BADAC Committees:</p> <p>A. Committee on Operations</p> <ul style="list-style-type: none"> 1. SBM 2. Executive Officer/Chief Tanod 3. BADAC Auxiliary Team (BAT) <p>B. Committee on Advocacy</p> <ul style="list-style-type: none"> 1. SBM 2. SK Chairperson 		



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
		3. Public School Principal/Representative 4. At least 2 representatives of NGOs/CSOs 5. Representative of Faith-Based Organization		
	DILG DDB JMC No. 2018-01, Item B (3)(h) states that the BADAC shall assist PWUD who surrendered to Barangay Rehabilitation and Referral Desk and refer to CADAC/MADAC and other institutions for appropriate action.	3.1.2 Establishment of Barangay Rehabilitation Referral Desk with Designated Barangay Duty Officer	EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) establishing the Rehabilitation Referral Desk covering CY 2023	BADAC Secretariat
	Section 6 (A), no. 3 of DDB Board Regulation No. 3, s. 2017 ¹³ states that the BADAC, in coordination with the	3.1.3 Organization of House Clusters with designated	EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay	BADAC Secretariat

¹³Strengthening the Implementation of Barangay Drug Clearing Program



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	<p>local PNP unit, shall also take the lead in organizing house clusters with designated cluster leaders</p>	<p>House Cluster Leaders (HCL)</p>	<p>Secretary and SBMs), organizing house clusters with designated HCL</p>	
	<p>Section 3, no. 2 of DDB Board Regulation No. 3, s. 2017 states that the BADAC shall organize BADAC Auxiliary Teams (BATs) and orient them of their roles and functions.</p>	<p>3.1.4 Organization of BADAC Auxiliary Team (BAT)</p>	<p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs), organizing BAT</p>	<p>BADAC Secretariat</p>
	<p>No. 4 (4.2) of DILG Memorandum Circular No. 2017-142¹⁴ states that all BADACs are mandated to formulate their BADAC Plan of Action or BADPA. This shall be adopted by the BADAC members and shall form part of the three-year and term-based Barangay Peace and Order and Public Safety (BPOPS) Plan.</p>	<p>3.1.5 Plan: Formulation of BADAC Plan of Action (BADPA) covering CY 2023</p>	<p>Copy of approved BADPA Summary or copy of approved BPOPs Plan with BADPA covering CY 2023</p> <p><i>Note: Template of BADPA can be accessed through the link: https://bit.ly/BADPA-Template</i></p>	<p>BADAC Secretariat</p>

¹⁴Guidelines in the Formulation of a Simplified Barangay Peace and Order and Public Safety (BPOPS) Plan



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	<p>Section 5 of DILG MC 2022-141¹⁵ also states that “The BADAC shall formulate a three-year term based plan for the anti-illegal drug activities, and that the “BADAC shall come up with a BADPA summary which includes the formulated strategies, identified PPPSAs, and the calculated funding requirements.”</p> <p>All Sangguniang Barangays are mandated to allocate and utilize funds from their annual budget for the operationalization of their BADPA and other campaigns against illegal drugs and drug abuse.</p> <p>Per Article VII, Sec. 51 of Republic Act No. 9165¹⁶, the substantiality of such fund allocated by the Sangguniang Barangay shall be determined by the concerned C/MLGOO or CD, in</p>	<p>3.1.6 Budget:</p> <p>Allocation of substantial amount for anti-illegal drugs initiative</p>	<p>Approved Barangay Appropriation Ordinance signed by the PB, Barangay Secretary and SBMs.</p> <p style="text-align: center;">OR</p> <p>Copy of Barangay Annual Investment Plan (AIP)</p> <p><i>Note: Template of AIP can be accessed through the link: https://bit.ly/Template_AIP</i></p>	

¹⁵ Guidelines on the Formulation of the Local Anti-Drug Plan of Action (LADPA) and Barangay Anti-Drug Plan of Action (BADPA)

¹⁶ Comprehensive Dangerous Drugs Act of 2002



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	<p>consultation with the City/Municipal Chief of Police and local PDEA representative, based on the “perceived needs” of their barangay.</p>			
	<p>Section 3, nos. 1 & 4 of DDB Board Regulation No. 3, s. 2017 states that the BADACs, in coordination and collaboration with local institutions / organizations, are mandated to plan, strategize, implement and evaluate programs and projects on drug abuse prevention and reduction</p>	<p>3.1.7 Implementation of Drug Abuse Prevention Advocacy Campaigns - Barangay organized at least 1 community-based IEC Activity during CY 2023</p>	<p>Copy of Activity Report prepared by the BADAC</p>	<p>BADAC Secretariat</p>
	<p>Items 3 (f) and 5 (a) (1) (c) of DILG DDB JMC No. 2018-01 states to submit all consolidated information report to CADAC/MADAC and Local Police Unit</p> <p>Consolidated Information Report shall refer to all information gathered from all sources such as cluster leaders, barangay auxiliary team, and concerned citizens, on any illegal drug activities occurring within the barangay. Thus, the CIR shall contain detailed information of</p>	<p>3.1.8 Implementation of Drug-Clearing Operations - Submission of Consolidated Information Report (CIR) to CADAC/MADAC and Local PNP Unit</p> <p><i>Note: Drug-unaffected barangays shall also submit updated CIR, stating in the report that there is absence of illegal</i></p>	<p>1. Three (3) Transmittals of CIR, covering the 1st to 3rd quarter, received by CADAC/MADAC and Local PNP Unit; AND</p> <p>2. Certification on the submitted CIR signed by the CADAC/MADAC and Local PNP Unit</p>	<p>BADAC Secretariat</p> <p>CADAC/MADAC and Local PNP Unit</p>



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	<p>drug pushers/users, protectors, financiers, marijuana cultivation sites, clandestine laboratory operations and other drug-related data.</p>	<p><i>drug-related activities in the barangays. The same applies to drug-free and drug-cleared barangays</i></p>	<p><i>Note: The CIR contains data protected by the Data Privacy Act of 2012. Hence, we recommend submitting only the transmittal.</i></p> <p><i>Note: Certification on the submitted CIR can be accessed through the link: https://bit.ly/Transmittal-CIR</i></p>	
	<p>Items 3 (g) (h) and (i) of DILG DDB MC No. 2018-01 states that all Barangay Rehabilitation Referral Desks shall have Barangay Duty Officers, preferably Barangay Health Workers and mandates barangay, through BADACs shall ensure the proper and effective referral and monitoring of status of surrenderers.</p>	<p>3.1.9 Implementation of Community-Based Intervention for Person Who Used Drugs (PWUDS) - Presence of referral system</p>	<p>Accomplished BADAC Form 4- Unified Barangay Report on Referral Action (UBRA)</p> <p><i>Note: BADAC Form 4 can be accessed through the link: https://bit.ly/BADAC-Form4</i></p>	<p>BADAC Duty Officer</p>
	<p>Section 3, no. 6 of DDB Board Regulation No. 3, s. 2017 states that to closely monitor the implementation of their BADPA and other campaigns, all BADACs shall conduct regular meetings at least once a month.</p>	<p>3.1.10 Conduct of Monthly Meetings</p>	<p>Copy of the BADAC monthly minutes of the meeting with attendance sheets (at least 3 minutes covering CY 2023)</p>	<p>BADAC Secretariat</p>



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
<p>3.2 FUNCTIONALITY OF THE BARANGAY PEACE AND ORDER COMMITTEE (BPOC)</p>	<p>Pursuant to Section 16 of the LGC of 1991, the local government shall, within their territorial jurisdiction, promote health and safety, improve public morals, maintain peace and order, and preserve the comfort and convenience of their inhabitants.</p> <p>Executive Order No. 366, s. 1996 states that every barangay shall organize a Barangay Peace and Order Committee (BPOC) to serve as the implementing arm of the City/Municipal Peace and Order Council (C/MPOC) at the barangay level.</p>	<p>3.2.1 Structure: Organized BPOC with its composition compliant to the provisions of EO No. 366, s. of 1996</p> <p>Minimum composition of the BPOC:</p> <ol style="list-style-type: none"> 1. Punong Barangay 2. Sangguniang Kabataan Chairperson 3. A member of the Lupon Tagapamayapa 4. A Public School Teacher 5. PNP Officer 6. A representative of the Interfaith Group 7. A Senior Citizen 8. At least three (3) members of the existing Barangay-Based Anti-Crime or Neighborhood Watch 	<p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) indicating correct membership in accordance to the EO 366 s. of 1996, covering January to October 2023</p>	<p>BPOC Secretariat</p>



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
		<p>Groups or an NGO representative</p> <p>9. A Barangay Tanod</p>		
	<p>Item 3.1 of DILG MC No. 2017-142¹⁷ states that every barangay shall formulate a 3-year, term-based BPOPS Plan within 60 days after the assumption to office of the newly-elected Barangay Officials on the following focus area, namely:</p> <p>Peace and Order - shall cover activities that directly address criminality, including proliferation of illegal drugs, armed conflict, and human rights violations and bring about the achievement of justice, peace and order; and</p> <p>Public Safety - shall cover activities that protect the community from dangers</p>	<p>3.2.2 Plan</p> <p>Formulated Barangay Peace and Order and Public Safety (BPOPS) Plan in accordance to DILG MC 2017-142 covering CY 2023</p>	<p>Approved BPOPS Plan, covering CY 2023</p>	<p>BPOC Secretariat</p>

¹⁷ Guidelines in the Formulation of a Simplified Barangay Peace and Order and Public Safety (BPOPS) Plan



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	<p>threatening the general welfare and safety, such as accidents, disaster and crime.</p> <p>Item 5.1 of DILG MC No. 2017-142 states that the BPOC, through the Punong Barangay, shall prepare and submit the Semestral Accomplishment Report on the status of implementation of the target activities or deliverables based on the approved BPOPS Plan to the C/M POC, copy furnish the concerned DILG City Director or C/MLGOO, on the following schedule:</p> <p style="padding-left: 40px;">1st semester - on or before July 15 2nd semester - on or before January 15 of the ensuing year</p> <p>Per DILG MC No. 2017-142 dated October 24, 2017 re: Guidelines in the Formulation of a Simplified BPOPS Plan and DILG MC 2015-130 re: Functions of BPOC, the BPOC is mandated to monitor the status of utilization of funds</p>	<p>3.2.3 Accomplishment Reports</p> <p>3.2.3.1 At least 50% accomplishment of the physical targets in the BPOPs Plan</p> <p style="text-align: center;">OR</p> <p>3.2.3.2 At least 50% fund utilization rate of the CY 2023 BPOPs Budget.</p> <p><i>Note: Barangay officials have the option to submit both the physical and financial reports. However, for the SGLGB</i></p>	<p>Accomplishment Report with the status of implementation of target activities and utilization of funds submitted to the C/M POC with received stamp of the DILG City Director or C/MLGOO</p>	<p>BPOC Secretariat</p>



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	based on the target activities on the approved BPOPS Plan.	<i>Assessment, only one of the above documents is required.</i>		
3.3 FUNCTIONALITY OF THE LUPONG TAGAPAMAYAPA (LT)	<p>The Lupong Tagapamayapa Incentives Awards is an annual search which recognizes outstanding Lupong Tagapamayapa that adequately demonstrate the ability to judiciously and expeditiously resolve cases referred to them and demonstrate exemplary performance and commendable contribution in the promotion and implementation of Katarungang Pambarangay.</p> <p>Section 406 (b) of the Local Government Code states that the DILG shall provide for a system of granting economic or other incentives to the lupon or pangkat members who adequately demonstrate the ability to judiciously and expeditiously resolve cases referred to them.</p>	3.3.1 Structure: Organized Lupong Tagapamayapa	At least ten (10) KP Form # 5-Oath of Office of the Lupong Tagapamayapa Members, signed by the PB	Barangay Secretary



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	<p>Item 4.1 of DILG MC 2023-22 defines Lupong Tagapamayapa as the body organized in every barangay composed of the Punong Barangay Chairperson and not less than ten (10) nor more than twenty (20) members from which the members of every Pangkat shall be chosen.</p> <p><i>Note: All barangays, whether or not an LTIA passer, shall be assessed on the Functionality of Lupong Tagapamayapa.</i></p>			
	<p>DILG MC No. 2023-022¹⁸, Item 4.8. Systematic Maintenance of Records - keeping of the records both in manual and digital forms, of all complaints brought and filed within the barangay.</p>	<p>3.3.2. System Systematic maintenance of records of cases</p> <p>3.3.2.1 For barangays of cities: Computer database with</p>	<p>MOVs for 3.3.2.1</p> <p>Two (2) photos with caption of the computer database with searchable information</p>	<p>Barangay Secretary</p>

¹⁸ Lupong Tagapamayapa Incentive Awards Enhanced Criteria and Guidelines



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
		searchable information	<p><u>Photo Requirements:</u> One (1) photo with Distant View; and One (1) photo with Close-up View</p> <p><i>Note: Photos of the computer database using MS Excel and such are acceptable</i></p> <p><i>Note: Photo Documentation Template can be accessed through the link:</i> https://bit.ly/Sample-PhotoDocumentation</p>	
		<p>3.3.2.2 For barangays of municipalities: Manual Records (Case Record Book) OR Digital Record Filing (scanned copy of KP files)</p>	<p>MOVs for 3.3.2.2</p> <p>For barangays of municipalities: One (1) photo, with caption on the manual record or digital file</p>	



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	<p>DILG MC No. 2023-022, Item 4.12. Meeting exclusively on KP Matters - regular meeting held by the Lupon once a month on date set by the Lupon Chairperson, to provide forum for the exchange of ideas on matters relevant to the amicable settlements of dispute, and to enable the various conciliation panel members to share with one another their observations and experiences in effecting speedy resolution disputes, as well as to discuss and devise solutions thereto by harnessing the resources provided by the Sangguniang Barangay and other local resources of the barangay.</p>	<p>3.3.3. Meetings: Conducted monthly meetings for the administration of the Katarungang Pambarangay</p>	<p>Copies of minutes of meetings with attendance sheets (at least 3 minutes covering meetings conducted in CY 2023)</p>	<p>Barangay Secretary</p>
	<p>DILG MC No. 2023-022, Item 4.19 KP Training or seminar participated within the assessment period - organized skills trainings, seminars, exchange visits and other similar activities conducted by the barangay and</p>	<p>3.3.4 Trainings: Attendance of LT to KP training or seminar not earlier than CY 2020</p>	<p>At least 1 copy of proof of training such as Certificate of Completion and/or Participation</p>	<p>Barangay Secretary</p>



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	<p>attended by the Lupon or attended and participated by the Lupon to improve their knowledge and skills on KP.</p>			
<p>3.4 ORGANIZATION AND STRENGTHENING CAPACITIES OF BARANGAY TANOD</p>	<p>Based on DILG MC No. 2003-42¹⁹, the barangay shall organize barangay tanod to carry out the purposes of the barangay government in accordance with the needs of public service. Barangay Tanod is a community brigade composed of civilian volunteers duly appointed by the Punong Barangay upon recommendation of the BPOC. A Chief Tanod/Executive Officer shall also be designated to head the group. The Tanod shall be organized into teams composed of a team leader and 2-4 members. While the LGC provides a maximum of 20 tanods in each barangay, it may create more as may be</p>	<p>3.4.1 Structure: Organized Barangay Tanod with its composition compliant to the provisions of DILG MC No. 2003-42</p> <p>Composition of a Barangay Tanod:</p> <ol style="list-style-type: none"> 1. Chief Tanod/Executive Officer 2. Team Leaders 3. Team Members 	<p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) on the organization of the Barangay Tanod covering January to October 2023</p>	<p>Barangay Secretary</p>

¹⁹ Guidelines on Professionalizing the Barangay Tanod



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	<p>necessary in the exigency of public service.</p> <p>Said barangay tanod shall undergo orientation and skills training to capacitate them to better perform their roles and responsibilities as agents of peace and development.</p>	<p>3.4.2 Trainings: Attendance of barangay tanod to necessary training not earlier than 2020</p>	<p>At least one (1) copy of proof of training such as Certificate of Completion and/or Participation</p>	<p>Barangay Secretary</p>
<p>3.5 BARANGAY INITIATIVES DURING HEALTH EMERGENCIES</p>	<p>DILG MC No. 2020-023²⁰ enjoins all local government units (LGUs) to effectively intensify information education campaigns against Coronavirus and implement programs, projects and services that will promote the health and well-being of every Filipino.</p> <p>Item 5.1.2.2 states to organize Barangay Health Emergency Response Teams (BHERTs) at the minimum ratio of one team for every 5,000 population, and mobilize them to help implement</p>	<p>3.5.1 Organized Barangay Health and Emergency Response Team (BHERT) with its composition compliant to the provisions of DILG MC No. 2020-023</p> <p>Minimum composition of the BHERTs:</p> <ol style="list-style-type: none"> 1. Executive Officer 2. A Barangay Tanod 3. 2 BHWs 	<p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) on the organization of BHERTs covering January to October 2023</p>	<p>Barangay Secretary</p>

²⁰ Amended Guide to Action against the 2019 Novel Coronavirus Acute Respiratory Disease



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	<p>prevention and mitigation, preparedness and response measures for the nCoV ARD. Each BHERT shall be composed of an Executive Officer, a Barangay Tanod and two (2) Barangay Health Workers, one (1) of whom is preferably a nurse or midwife, and where all are appointed by the Punong Barangay.</p>			
	<p>DILG MC No. 2022-046²¹ states that the Punong Barangays are directed to ensure that a poster and/or tarpaulin is posted in conspicuous public places within the barangay jurisdiction containing the following:</p> <ol style="list-style-type: none"> 1. Active telephone number of the barangay and other contact/information details such as, but not limited to: email address and/or social media account; 	<p>3.5.2 Poster or tarpaulin containing the active telephone and/or cellphone Numbers of the Barangay, Punong Barangay and BHERT Members posted in conspicuous public places within the barangay jurisdiction</p>	<p>(a) Two (2) Photo documentations of poster or tarpaulin</p> <p><u>Photo Requirements:</u> One (1) photo with Distant View; and One (1) photo with Close-up View</p> <p>OR</p> <p>(b) Screenshot of the posting on social media with date covering CY 2023.</p>	<p>Barangay Secretary</p>

²¹ Display of Active Telephone and / or Cellphone Numbers of the Barangay, Punong Barangay and BHERT Members



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	2. Name of the PB and his/her active cellphone or landline number; and 3. Name, designation and active cellphone or landline number of the members of BHERT.		<i>Note: Photo Documentation Template for poster or tarpaulin can be accessed through the link:</i> https://bit.ly/Sample-PhotoDocumentation	
3.6. CONDUCT OF MONTHLY BARANGAY ROAD CLEARING OPERATIONS (BaRCo)	<p>DILG MC No. 2022-085²², Item 4.1.3.1 states that all barangay shall conduct regular road clearing operations in all barangay roads, and implement policies for the efficient use of the same, such as the enforcement of no-parking, one-side parking, or other similar strategies, in accordance with the ordinance duly enacted by the Sangguniang Bayan/Panlungsod</p> <p>DILG MC 2023-017²³ mandates the submission of their respective Monthly BaRCO Reports to the concerned DILG C/M Field Offices.</p>	3.6.1 Conducted BaRCO on a monthly basis in CY 2023	1. Three (3) Monthly BarCo Reports covering July-September 2023; and	Barangay Secretary

²² Implementation of Road Clearing in the New Normal

²³ Reiteration of DILG Issuances/Policies on the Implementation of Barangay Road Clearing Operations (BaRCO)



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ESSENTIAL GOVERNANCE AREA 1: SOCIAL PROTECTION AND SENSITIVITY

INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
<p>4.1 FUNCTIONALITY OF BARANGAY VIOLENCE AGAINST WOMEN (VAW) DESK</p>	<p>Pursuant to Republic Act (RA) 9710, otherwise known as the Magna Carta of Women, is a comprehensive women’s human rights law that seeks to eliminate discrimination against women by recognizing, protecting, fulfilling and promoting the rights of Filipino women, especially those in the marginalized sectors. Section 12 D, Rule IV of the Rules and Regulations Implementing the Magna Carta of Women provides for the establishment of a VAW desk in every barangay to ensure that violence against women cases are fully addressed in a gender-responsive manner.</p>	<p>4.1.1 Structure:</p> <p>Organized Barangay VAW Desk and designated Barangay VAW Desk Officer</p>	<p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) on the establishment of Barangay VAW Desk and designated VAW Desk Officer covering January to October 2023</p>	<p>Barangay VAW Desk Officer</p>



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	<p>DILG-DSWD-DepEd-DOH-PCW JMC 2010-2²⁴, Item 2.2., Designation of VAW Desk person – the Punong Barangay shall designate a VAW Desk person who is trained in gender-sensitive handling of cases; preferably a woman Sangguniang Member or woman barangay tanod. In cases where there are no trained personnel, ensure that the person assigned shall undergo basic gender sensitivity training and orientation on anti-VAW laws.</p>	<p>4.1.2 Training:</p> <p>Attendance of the Barangay VAW Desk Officer to at least one (1) training/orientation related to gender-sensitive handling of VAW Cases not earlier than CY 2020</p>	<p>At least one (1) copy of proof of training such as Certificate of Completion and/or Participation</p>	<p>Barangay VAW Desk Officer</p>
	<p>Item 5.1.3. of DILG MC No. 2017-114 states that the barangay shall have the approved Barangay GAD Plan and Budget which contains gender-responsive programs and activities to address gender-based violence.</p>	<p>4.1.3 Plan and Budget:</p> <p>Approved CY 2023 Barangay Gender and Development (GAD) Plan and Budget</p>	<p>Approved Barangay GAD Plan and Budget for CY 2023</p>	<p>Barangay VAW Desk Officer</p>

²⁴ Guidelines in the Establishment of a Violence against Women (VAW) Desk in every Barangay



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	<p>Item 5.1.4. of DILG MC No. 2017-114 states that the barangay shall prepare and submit quarterly accomplishment reports to the C/MSWDO and C/MLGOO within 10 days of the ensuing month.</p>	<p>4.1.4. Accomplishment Reports:</p> <p>Quarterly accomplishment reports based on the database/records of VAW cases reported in the barangay containing relevant information such as total number of VAW cases received, assistance provided to victim-survivors, total number of cases documented for violating RA 9262 and other VAW-related laws, total barangay population, number of male and female in the barangay, and minor to adult ratio</p>	<p>Accomplishment Report covering 1st to 3rd quarter of CY 2023 with received stamp by the C/MSWDO and C/MLGOO</p> <p><i>Note: VAW Form 5 can be accessed through https://bit.ly/VAWDesk-Form5</i></p>	<p>Barangay VAW Desk Officer</p>
	<p>Item 5.1.4. of DILG MC No. 2017-114 also states that the report must be based on the database /record of VAW</p>	<p>4.1.5 Database:</p>	<p>Copy of the generated report or screenshot of the updated database of VAW cases reported</p>	<p>Barangay VAW Desk Officer</p>



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	<p>cases reported in the barangay and contain relevant information such as total number of VAW cases received, assistance provided to victim-survivors, total number of cases documented for violating RA 9262 and other VAW-related laws, etc.</p>	<p>Updated database on VAW cases reported to the barangay, with the following information at the minimum:</p> <p>a) total number of VAW cases received</p> <ul style="list-style-type: none"> • number of cases documented for violating RA 9262 • number of cases documented for violating other VAW-related laws <p>b) assistance provided to victim-survivors</p>	<p>to the barangay with the total no. of VAW Cases and assistance provided</p>	
	<p>Item 5.1.4. of DILG MC No. 2017-114 states that the barangay shall prepare and submit monthly accomplishment reports to the City/Municipal Social Welfare and Development Officer (C/MSWDO) and City/Municipal</p>	<p>4.1.6 Accomplishment Reports</p> <p>4.1.6.1. At least 50% accomplishment of the</p>	<p>1. 2023 GAD Accomplishment Report; and</p> <p>2. Certification on the submitted CY 2023 GAD Accomplishment Report</p>	<p>Barangay VAW Desk Officer</p> <p>C/MSWDO or City Director/ C/MLGOO</p>



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	<p>Government Operations Officer (C/MLGOO) within 10 working days of the ensuing month.</p> <p>Per PCW-DILG-DBM-NEDA JMC No. 2016-01 (Amendments to PCW-DILG-DBM-NEDA JMC No. 2013-01: Guidelines on the Localization of the Magna Carta of Women), the barangay shall prepare and submit their GAD Accomplishment Report of the preceding year and GAD Plan and Budget (GPB) proposal for the succeeding year to the City/Municipal Planning Development Office (C/MPDO) to ensure the alignment of the barangay GAD programs, projects and activities (PPAs) with the priorities of the cities/municipalities exercising jurisdiction over it.</p> <p>The GPB shall be submitted not later than March 31 to the DILG City/Municipal Local Government</p>	<p>physical targets in the GAD Plan</p> <p style="text-align: center;">OR</p> <p>4.1.6.2. At least 50% fund utilization of the CY 2023 GAD Budget</p>	<p>signed by the C/MSWDO or C/MLGOO</p> <p><i>Note: Certification Template can be accessed through the link: https://bit.ly/Certification-GAD-Accomplishment</i></p>	



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	<p>Operations Officer (C/MLGOO) for review and endorsement.</p> <p>Item 5.5.1.8. of DILG MC No. 2023-104 states that the Barangay VAW Desk Officer shall maintain and regularly update a referral system and linkages to expedite the provision of services and resolution of cases.</p>	<p>4.1.7. Referral Network</p> <p>4.1.7.1. Presence of Referral System Flow Chart (For profiling) ; and</p> <p>4.1.7.2. Presence of Directory of agencies/individuals providing services to victim-survivors (For profiling)</p>	<p>Flow Chart based on Annex C - Establishment of Referral System</p> <p>Annex J - Directory Form</p> <p><i>Note: Annex C and Annex J can be accessed through the link: https://bit.ly/Annex-C-and-Annex-J</i></p>	<p>Barangay Vaw Desk Officer</p>
<p>4.2 ACCESS TO HEALTH AND SOCIAL WELFARE SERVICES IN THE BARANGAY</p>	<p>Part of the discharged function and responsibility of the national agencies and offices that have been devolved pursuant to the Local Government Code (LGC) of 1991 is the maintenance of health and social welfare services including services and facilities related to general hygiene and sanitation.</p>	<p>4.2.1. Presence of a Barangay Health Station/Center</p> <p><i>Consideration: Clustered Health Station/Center accessed by several barangays in a city/municipality</i></p>	<p>Photo documentation of the BHS/C</p> <p><u>Photo Requirements:</u> One (1) photo with Distant View; and One (1) photo with Close-up View</p>	<p>Barangay Secretary</p>



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	<p>Section 8 of PD 1569²⁵ states that the implementation of the project shall be the total responsibility of a Provincial/City Nutrition Committee headed by the Governor/City Mayor as Chairperson.</p> <p>DILG JMC No. 2023-001 states that the Punong Barangay and Sangguniang Barangay are encouraged to appoint other barangay health officials such as Barangay Health Officer (BHO) or Barangay Health Assistant (BHASst) to strengthen the barangay health system.</p>	<p>(For Profiling Purposes Only)</p> <p>4.2.2. Appointment of the following Barangay Health Personnel:</p> <p>1. Accredited Barangay Health Worker (BHW);</p>	<p>For clustered BHS/C: Certification from C/MHO on the clustering scheme</p> <p><i>Note: Photo Documentation Template can be accessed through the link:</i> https://bit.ly/Sample-PhotoDocumentation</p> <p><i>Certification Template can be accessed through the link:</i> https://bit.ly/Certification-HealthCenter</p> <p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) on the Appointment of BHW and/or BHO or BHASst covering January to October 2023</p>	<p>Barangay Secretary</p>

²⁵ Strengthening the Barangay Nutrition Program by Providing for a Barangay Nutrition Scholar in every Barangay, Providing Funds Therefor, and for other Purposes



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		<p>AND/OR</p> <p>2.Barangay Health Officer (BHO) or Barangay Health Assistant (BHASst)</p>		
		<p>4.2.3. Appointment of a Barangay Nutrition Scholar (BNS)</p>	<p>1. EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) on the appointment of BNS</p>	<p>Barangay Secretary</p>
		<p>4.2.4. Availability of health services in the BHS/C such as:</p> <ul style="list-style-type: none"> a) immunization b) maternal and child healthcare c) family planning d) health education 	<p>Certification on the provision of health services signed by the C/MHO</p> <p><i>Note: Certification Template can be accessed through the link: https://bit.ly/Certification-HealthServices</i></p>	<p>Barangay Secretary</p>



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4.3 FUNCTIONALITY OF THE BARANGAY DEVELOPMENT COUNCIL (BDC)	<p>As mandated under the LGC, Section 106, “each local government unit shall have a comprehensive, multi-sectoral development plan to be initiated by its development council and approved by its Sangguniang Barangay”. This plays a pivotal role in the overall development and progress in setting the direction of economy, social development and coordinating development efforts within the barangays.</p>	<p>4.3.1. Structure:</p> <p>Organized BDC with its composition compliant to Section 107 of RA 7160</p>	<p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) organizing/reconstituting the BDC with its composition compliant to Section 107 of RA 7160 covering January to October 2023</p>	<p>Barangay Secretary</p>
	<p>Section 112 of the Local Government Code of 1991, Sectoral or functional committees may be created by the BDC to assist them in the performance of their functions.</p> <p>Article 182 (g) (3) (iv) of the IRR of the LGC of 1991, The sectoral or functional committees shall conduct public hearings on vital issues affecting the sector or function.</p>	<p>4.3.2. Meeting:</p> <p>Conducted meetings, public hearings, and/or barangay assemblies for public consultation</p>	<p>Post activity report or Minutes with attendance sheet, covering CY 2023</p>	<p>Barangay Secretary</p>



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	<p>Section 106 of the Local Government Code of 1991 states that the BDC shall formulate a comprehensive multi-sectoral development plan and be approved by its sanggunian.</p>	<p>4.3.3. Plan Approved Barangay Development Plan</p>	<p>1. Approved Barangay Development Plan covering CY 2023</p> <p>2. SB Resolution adopting the BDP</p> <p><i>Note: BDP Template can be accessed through the link: https://bit.ly/BDC-with-Resolution</i></p>	<p>Barangay Secretary</p>
	<p>Section 109 of the Local Government Code states that the BDC is mandated to monitor and evaluate the local programs and projects. Hence, BDC shall ensure that planned projects are implemented and executed efficiently and effectively, including the allocated funds for purpose.</p> <p>Item (3) (c) under Annex 2-C of the BDC Functionality Assessment Technical Notes states that an</p>	<p>4.3.4 Accomplishments Reports:</p> <p>4.3.4 a) At least 50% accomplishment of the physical targets in the BDP</p> <p style="text-align: center;">OR</p> <p>4.3.4 b) At least 50% fund utilization rate of the CY 2023 BDP Budget</p>	<p>CY 2023 Accomplishment Report with received stamp by the C/MPDC</p>	<p>Barangay Secretary</p>



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	<p>Accomplishment Report shall be prepared annually to provide the status report and overview of what was achieved during the given period. The Annual report shall be submitted to the Sangguniang Barangay and forwarded to the DILG.</p>			
<p>4.4 IMPLEMENTATION OF THE KASAMBAHAY LAW</p>	<p>DILG MC No. 2013-61²⁶ and Item 3.3 of DILG MC No. 2022-100²⁷, state that the Punong barangay shall designate a Kasambahay Desk Officer, through an Executive Order, who shall manage the Kasambahay Desk in the barangay.</p>	<p>4.4.1 Presence of Kasambahay Desk with designated Kasambahay Desk Officer (KDO)</p>	<p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) designating a KDO to manage the Kasambahay Desk, signed by the PB, Barangay Secretary and SBMs covering January to October 2023</p>	<p>Barangay Secretary</p>

²⁶ Addendum to DILG Memorandum Circular 2013-61 Re: Guidelines on the Barangay Registration Pursuant to Republic Act No. 10361 Otherwise Known as "Domestic Workers Act"

²⁷ Conduct of Continuous Registration of Kasambahay, Preparation and Submission of Monthly Reports, and other Related Activities in Accordance with Republic Act (RA) No. 10361, Otherwise known as the "Kasambahay Law" and Its Implementing Rules and Regulations (IRR)



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	<p>DILG MC No. 2013-61 and Item 3.4.5 of DILG MC No. 2022-100, state that the Punong Barangay shall ensure that the Kasambahay Desk Officer perform his/her function, such as, but not limited to preparing and updating, as necessary, the Kasambahay Masterlist (KR Form 2).</p> <p>Section 7 of the DILG MC No. 2013-61 states that the Punong Barangay through the Kasambahay Desk Officer shall submit to the local Public Employment Service Office (PESO) a Quarterly Kasambahay Report.</p> <p>Note: Barangays without kasambahays, are also required to submit the KR Form 2 indicating that there are no registered kasambahays.</p>	<p>4.4.2 Maintenance/updating of a Kasambahay Masterlist</p>	<p>Copy of the Updated Kasambahay Report for the 3rd Quarter (July-September 2023)</p> <p><i>Note: Form 2 of the Kasambahay Report form can be accessed through the link:</i> https://bit.ly/Form2-KasambahayMasterlist</p>	<p>Barangay Secretary Public Employment Service Office</p>
<p>4.5. FUNCTIONALITY</p>	<p>The Department issued DILG MC No. 2021-039²⁸ dated April 7, 2021 which</p>	<p>4.5.1 Structure:</p>	<p>EO (signed by the PB) or similar issuance (resolution/ordinance)</p>	<p>BCPC Secretariat</p>

²⁸ Comprehensive Guidelines for the Establishment, Strengthening, and Monitoring of the Local Council for the Protection of Children (LCPC) at all Levels and for other Purposes



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<p>OF THE BARANGAY COUNCIL FOR THE PROTECTION OF CHILDREN (BCPC)</p>	<p>provides for the guidelines for the establishment and operation of LCPC, as well as for the monitoring and evaluation of the functionality of the said council.</p> <p>The LCPC shall be organized in all local government units through an Ordinance by the local Sanggunian or by an Executive Order (EO) of the local chief executive. Thus, in every barangay, there shall be a Barangay Council for the Protection of Children (BCPC)</p>	<p>Organized Barangay Council for Protection of Children (BCPC) with its composition compliant to the provisions of DILG MC No. 2021-039</p>	<p>signed by the PB, Barangay Secretary and SBMs) on the establishment of BCPC covering January to October 2023</p>	
	<p>Pursuant to DILG MC No. 2021-039, Item 5.3.2.5. the C/MCPC shall conduct capability-building activities for all stakeholders on children including the barangay level.</p>	<p>4.5.2 Trainings: Attendance of the Members of the Barangay Council for Protection of Children (BCPC) to a training/orientation related to their functions not earlier than CY 2020</p>	<p>At least one (1) copy of proof of training such as Certificate of Completion and/or Participation</p>	<p>BCPC Secretariat</p>



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	<p>DILG MC No. 2021-039, Item 5.3.1.2. states that the BCPC shall prepare an Annual Work and Financial Plan (AWFP-LCPC Form 001-A) consistent with its functions as provided herein and in the Barangay EO creating it.</p> <p>The BCPC’s AWFP shall be submitted to the barangay before the schedule of budget preparations to ensure incorporation and funding in the Barangay Annual Investment Program (AIP). The AWFP shall be accompanied by a budget proposal or draft Barangay Council Ordinance providing funds for the BCPC.</p>	<p>4.5.3 Plan: Presence of an approved BCPC Annual Work and Financial Plan</p>	<p>Approved BCPC Annual Work and Financial Plan (AWFP) for CY 2023</p> <p><i>Note: BCPC Annual Work and Financial Plan can be accessed through the link:</i> https://bit.ly/BCPC-AWFP-Form001-A</p>	<p>BCPC Secretariat</p>
	<p>DILG MC No. 2021-039, Item 5.3.1.1. states that the BCPC shall establish and maintain an updated and disaggregated database on children within the barangay.</p>	<p>4.5.4 Database: Establishment and maintenance of updated Database on Children disaggregated by age,</p>	<p>Copy of the generated report or screenshot of the updated database on children covering January to October 31, 2023</p>	<p>BCPC Secretariat</p>



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	<p>Barangays are mandated to have a referral system in place in the enforcement of the following protocols:</p> <ol style="list-style-type: none"> 1. Protocol for Case Management of Child Victims of Abuse, Neglect and Exploitation (Resolution No. 1, 2, 2013); 2. Protocol to Reach Out to Street Children; 3. Handling Cases of Children at Risk and Children in Conflict with the Law; 4. Managing Cases of Children in Conflict with the Law and Children at Risk; and 5. Localization of the Comprehensive Emergency Program for Children (CEPC) of RA 10821, Children's 	<p>sex, ethnicity, with or without disabilities, OSCY, etc.</p> <p>4.5.5 System:</p> <ol style="list-style-type: none"> a. Presence of updated Localized Flow Chart of Referral System not earlier than CY 2020; b. Presence of Comprehensive Barangay Juvenile Intervention Program/Diversion Program (For profiling); and c. Presence of Children at Risk (CAR) and Children in Conflict with the Law (CICL) registry (For profiling). 	<p>Updated Localized Flow Chart of Referral System</p> <p>Copy of Comprehensive Barangay Juvenile Intervention Program/Diversion Program</p> <p>Copy of Juvenile Justice and Welfare Council's Children at Risk (CAR) and Children in Conflict with the Law (CICL) registry</p>	<p>BCPC Secretariat</p>



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	<p>Emergency Relief and Protection Act</p> <p>At the barangay level, it is the Barangay Council for the Protection of Children (BCPC) that shall lead in the identification, implementation and monitoring of programs, projects, and activities for the protection of children.</p> <p>Item 5.6.4.1.5. of DILG 2021-039 states that the BCPC shall prepare and submit the BCPC Annual Report, reflecting the accomplishments on children.</p>	<p>4.5.6. Accomplishment Reports:</p> <p>4.5.6 a) At least 50% accomplishment of the physical targets in the BCPC AWWP</p> <p>OR</p> <p>4.5.6 b) At least 50% utilization rate of CY 2023 BCPC AWWP Budget</p>	<p>Approved Accomplishment Report on BCPC AWWP for CY 2023 with received stamp by the City/Municipality Inter-Agency Monitoring Task Force (IMTF)</p>	<p>BCPC Secretariat</p>
<p>4.6 MECHANISM FOR GENDER AND</p>	<p>Section 36 of RA 9710 provides for the creation and/or strengthening of the</p>	<p>4.6.1 Organized Barangay GAD Focal Point System²⁹</p>	<p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay</p>	<p>Barangay Secretary</p>

²⁹ Organized Barangay GAD Focal Point System pursuant to PCW-DILG-DBM-NEDA JMC No. 2016-01



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DEVELOPMENT (GAD)	<p>GAD Focal Points (GFP).</p> <p>All departments, including their attached agencies, offices, bureaus, states universities and colleges, government-owned and controlled corporations, local government units, and other government instrumentalities shall establish or strengthen their GAD Focal Point System or similar GAD mechanism to catalyze and accelerate gender mainstreaming within the agency or local government unit.</p>		<p>Secretary and SBMs) organizing the Barangay GAD Focal Point System covering January to October 2023</p>	
4.7. MAINTENANCE OF UPDATED RECORD OF BARANGAY INHABITANTS (RBIs)	<p>Section 394 (d)(6) of the Local Government Code provides that the barangay secretary is mandated to keep an updated record of all inhabitants of the barangay containing the following items of information: name, address, place and date of birth, sex, civil status, citizenship, occupation,</p>	<p>4.7.1 Presence of updated RBI for the first (1st) semester of CY 2023</p>	<ol style="list-style-type: none"> 1. RBI Monitoring Form C; and 2. List of barangays with RBI covering the 1st Semester of CY 2023 (generated from the BIS-BPS) certified by the C/MLGOO 	<p>Barangay Secretary C/MLGOO</p>



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	<p>and such other items of information as may be prescribed by law or ordinance</p> <p>Based on DILG MC No. 2008-144³⁰, the regular updating of the RBI by the barangay secretary is every six (6) months.</p> <p>[DILG MC No. 2008-144 remains the latest policy]</p>			
<p>4.8 FUNCTIONALITY OF THE BARANGAY NUTRITION COMMITTEE (BNC)</p>	<p>DILG MC No. 2018-42³¹, item 1.4 states that barangays shall organize, reorganize and strengthen functional local nutrition committees at the barangay level.</p> <p>Based on the Trainer’s Manual on Nutrition Program Management for</p>	<p>4.8.1 Structure: Organized BNC</p>	<p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) organizing the Barangay Nutrition Committee (BNC) covering January to October 2023</p>	<p>Barangay Secretary</p>

³⁰ Omnibus Policy on the Maintenance and Updating of Records of Barangay Inhabitants (RBIs)

³¹ Adoption and Implementation of the Philippine Plan of Action for Nutrition (PPAN) 2017-2022



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	<p>LGUs published by the National Nutrition Council in 2017 (Third Printing), the BNC shall be composed of the following members:</p> <ol style="list-style-type: none">1. Barangay Captain (as chair)2. President of the Rural Improvement Club (RIC)3. President, Parent Teacher Child Association (PTCA)4. Head/President, local organization5. Sangguniang Members on Health6. SK Chairperson7. Barangay Nutrition Scholar (BNS)			



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	<ul style="list-style-type: none"> 8. Day Care Worker 9. Barangay Nutrition Action Association (BNAO) 10. School Principal 11. Agriculture Technicians 12. Rural Health Midwife (RHM) 13. Other as may be identified 			
	<p>Based on the IRR of RA 11148³² under Rule 13 Sec. 3 (c) (9) (ii), barangay shall be responsible for ensuring the functionality and effectiveness of the Barangay Nutrition Council (BNC) through the formulation of Barangay Nutrition Action Plan (BNAP).</p>	<p>4.8.2 Plan: Presence of approved CY 2023 BNAP</p>	<p>Approved CY 2023 BNAP signed by the BNC</p> <p><i>Note: BNAP can be accessed through the link: https://bit.ly/Sample-BNAP</i></p>	<p>Barangay Secretary</p> <p>Barangay Nutrition Scholar (BNS)</p>

³² Kalusugan at Nutrisyon ng Mag-Nanay Act



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	<p>DILG MC No. 2023-001³³ item 6.2.2.3 mandates the BNC to formulate, revise/update the barangay nutrition action plan.</p> <p><i>Per Guidelines on Local Planning 2022 Edition, In the case of the Bangsamoro Autonomous Region for Muslim Mindanao (BARMM), these guidelines also apply. However, BARMM may apply modifications and adjustments as appropriate.</i></p>			
	<p>Malnutrition refers to the deficiencies, excesses, or imbalances in an individual's energy and/or nutrient intake. This includes stunting (low height for age), wasting (low weight for height), underweight (low weight for age), micronutrient deficiencies or insufficiency and overweight (obesity).</p> <p>Operation Timbang (OPT) Plus is the annual weighing and height</p>	<p>4.8.3 Decrease in Prevalence Rate in the barangay, for the following categories:</p> <ol style="list-style-type: none"> 1. Underweight and Severe Underweight 2. Stunting and Severe Stunting;and 3. Moderate Wasting and Severe Wasting 	<p>Operation Timbang (OPT) Plus Form 1A (Barangay Tally and Summary Sheet of Preschoolers with Weight & Height Measurement by Age Group, Sex and Nutritional Status) of CYs 2022 and 2023; and</p> <p>Certification from the C/MHO on the Decrease in Prevalence Rate</p>	<p>Barangay Nutrition Scholar/Barangay Health Worker</p>

³³ Implementation of the Halina't Magtanim ng Prutas at Gulay (HAPAG) sa Barangay Project



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	<p>measurement of all preschoolers 0-59 months old or below five years old in a community to identify and locate the malnourished children. Data generated through OPT Plus are used for local nutrition action planning, particularly in quantifying the number of malnourished and identifying who will be given priority interventions in the community. Moreover, results of OPT Plus provide information on the nutritional status of the preschoolers and the community in general, thus, providing information on the effectiveness of the local nutrition program.</p>		<p><i>Note: OPT Plus Form1A can be accessed through the link:</i> https://bit.ly/OPT-Plus_Form1A</p> <p><i>Note: Certification Template can be accessed through the link:</i> https://bit.ly/Certification-DecreasePrevalenceRate</p>	
	<p>Item 2.2.9 of Local Budget Memorandum No. 85 states that all LGUs are enjoined to prioritize in the allocation of local funds the PPAs included in their respective local nutrition action plans. Thus, the</p>	<p>Accomplishment Reports: 4.8.4 a) At least 50% accomplishment of the physical targets in the CY 2023 BNAP</p>	<ol style="list-style-type: none"> 1. Accomplishment Report on CY 2023 BNAP; 2. Certification on the submitted BNAP 	<p>Barangay Treasurer Barangay Nutrition Scholar (BNS) C/MLGOO</p>



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	<p>presence of an Accomplishment Report is imperative to ensure that the targets in the BNAP are properly accomplished and monitored.</p> <p>Section V, Item 1.1 of DILG MC 2018-42 mandates the formulation, revision, or updating of the local nutrition action plan to incorporate programs, projects, and activities that target families of nutritionally vulnerable individuals.</p> <p>Item 1.10 of the same MC outlines the the submission of Baranagy PPAN Report to City/Municipality Mayor thru C/MLGOO every 15th of January and July.</p>	<p style="text-align: center;">OR</p> <p>4.8.4 b) At least 50% fund utilization rate of the CY 2023 BNAP Budget</p>	<p>Accomplishment Report for CY 2023 signed by the C/MLGOO</p> <p><i>Note: Certification Template can be accessed through the link: https://bit.ly/Certification-BNAP</i></p>	
<p>4.9. HALINA'T MAGTANIM NG PRUTAS AT GULAY</p>	<p>The Philippine Development Plan 2023-2028 (<i>Chapter 3. Reduce Vulnerabilities and Protect Purchasing</i>)</p>	<p>4.9.1 Established a Barangay Community Garden (BCG)</p>	<p>Photo documentation of the established BCG</p>	<p>National Data: To be provided by the National</p>



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<p>(HAPAG) SA BARANGAY PROJECT</p> <p>(For Profiling Purposes Only)</p>	<p><i>Power)</i> provides that production in non-agricultural areas, such as urban farming, vertical or rooftop gardening, and school and community gardening, shall be further promoted for subsistence supply as accessible food sources.</p> <p>Further, the current Administration recognizes the need to address hunger and ensure food security in the country. Hence, in support of the said thrust of the current administration and of the said PDP 2023-2028, the Department through the NBOO issued Memorandum Circular No. 2023-001 dated January 3, 2023, entitled “Implementation of the Halina’t Magtanim ng Prutas at Gulay (HAPAG) sa Barangay Project” to serve as a strategy to diversify food sources and contribute to ensuring food security in the country.</p>		<p><u>Photo Requirements:</u> One (1) photo with Distant View; and One (1) photo with Close-up View</p>	<p>Barangay Operations Office (NBOO).</p>
		<p>4.9.2. Enacted Ordinance for the Establishment of a Barangay Community Garden</p>	<p>Ordinance signed by the PB, Barangay Secretary and SBMs) on the establishment of a BCG</p>	
		<p>4.9.3 Designated SBM to Manage the Barangay Community Garden</p>	<p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) on the designated SMB to manage the BCG</p>	



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	<p>The Department launched the said Project dubbed as the “<i>Araw ng Pagkaing Masustansiya at Sapat or Pagkaing MASA</i>” on January 24, 2023 and the <i>Halina’t Magtanim ng Prutas at Gulay (HAPAG) sa Barangay Project, Kadiwa Ay Yaman (KAY), Plants for Bountiful Barangays Movement (PBBM) or HAPAG KAY PBBM</i> at the Rizal Park Open Air Auditorium, Manila, in partnership with the Department of Agriculture (DA) on March 1, 2023.</p>	<p>4.9.4. Conducted at least One (1) Advocacy Campaign/Awareness on community household gardening</p> <p>4.9.5. Established Group of Volunteers on the Implementation of the Community Garden</p>	<p>Proof of conduct of at least one (1) Advocacy Campaign/Awareness (Photo/Social Media Post, PAR/AR, etc.)</p> <p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) on the established group volunteers</p>	



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ESSENTIAL GOVERNANCE AREA 2: BUSINESS-FRIENDLINESS AND COMPETITIVENESS

INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
5.1 POWER TO LEVY OTHER TAXES, FEES OR CHARGES	Each local government unit shall exercise its power to create its own sources of revenue and to levy taxes, fees, and charges subject to the provisions of the Code, consistent with the basic policy of local autonomy. Such taxes, fees, and charges shall accrue exclusively to the local government units (LGUs) as mandated under Section 129 of the Local Government Code of 1991.	5.1.1 Enacted Barangay Tax Ordinance pursuant to Sec. 129 of the LGC	Enacted Barangay Tax Ordinance signed by the PB, Barangay Secretary and SBMs	Barangay Treasurer
5.2 COMPLIANCE TO SECTION 11 OF RA 11032 OR THE EASE OF DOING BUSINESS LAW	DILG-DPWH-DICT-DTI JMC 2018-01 ³⁴ defines Building Permit as a document issued by the Building Official to an owner/applicant to proceed with the construction. installation, addition, alteration. renovation. conversion. repair. moving demolition or other work activity of a specific	5.2.1 Enacted Barangay Ordinance relative to Barangay Clearance fees on business permit and locational clearance for building permit pursuant to DILG MC No. 2019-177	Enacted Barangay Ordinance (signed by the PB, Barangay Secretary and SBMs) relative to Barangay Clearance Fees on business permit and locational clearance for building permit.	Barangay Secretary

³⁴ Guidelines in the Streamlining the Processes for the Issuance of Building Permits and Certificates of Occupancy



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	<p>project/building/structure or portions thereof after the accompanying principal plans, specifications and other pertinent documents with the duly notarized application are found satisfactory and substantially conforming with the National Building Code of the Philippines and its IRR.</p> <p>It also defines Locational Clearance as clearance issued by the Zoning Administrator/Zoning Officer to a project that is allowed under the provisions of an ordinance of a particular City/Municipality. It is a requirement for the issuance of Building Permit.</p> <p>Based on item 6.3.2.1. of DILG MC No. 2019-177³⁵ dated October 17, 2019, the Sangguniang Barangay shall enact ordinance relative to Barangay Clearance fees on business permit and locational clearance for building permit.</p>	<p>5.2.2 Approved resolution authorizing the City/Municipal Treasurer to collect fees for Barangay Clearance for Business permit and locational clearance purposes pursuant to DILG MC No. 2019-177.</p>	<p>Approved resolution authorizing the City/Municipal Treasurer to collect fees for Barangay Clearance for Business permit and locational clearance purposes signed by PB, Barangay Secretary and SBMs.</p>	<p>Barangay Secretary</p>

³⁵ Guidelines in the Integration of the Issuance of Barangay Clearance in the Permitting Processes of Cities and Municipalities



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS/MOVs	DATA SOURCE
	Based on item 6.3.2.2. of DILG MC No. 2019-177 dated October 17, 2019, the Sangguniang Barangay shall pass a resolution authorizing the City/Municipal Treasurer to collect fees for Barangay Clearance for Business permit and locational clearance purposes.			
5.3 ISSUANCE OF BARANGAY CERTIFICATION NOT COVERED BY DILG MC NO. 2019-177 SUCH AS: RESIDENCY, INDIGENCY, ETC, WITHIN SEVEN (7) WORKING DAYS	Based on Section 152(c) of the Local Government Code of 1991 the application for barangay certification shall be acted upon within seven (7) working days from the filing thereof. In the event that the certification is not issued within the said period, the city or municipality may issue the said license or permit.	5.3.1 Presence of a Citizens' Charter on the issuance of barangay certification posted in the barangay hall	Photo documentation of the Citizens' Charter on the issuance of barangay certification only <i>(name of the barangay should be visible)</i> <u>Photo Requirements:</u> One (1) photo with Distant View; and One (1) photo with Close-up View <i>Note: Photo Documentation Template can be accessed through the link:</i> https://bit.ly/Sample-PhotoDocumentation	Barangay Treasurer



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ESSENTIAL GOVERNANCE AREA 3: ENVIRONMENTAL MANAGEMENT

INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS /MOVs	DATA SOURCE
6.1.FUNCTIONALITY OF THE BARANGAY ECOLOGICAL SOLID WASTE MANAGEMENT COMMITTEE (BESWMC)	<p>For efficient, effective and economical governance, the purpose of which is the general welfare of the barangay and its inhabitants pursuant to Section 16 of the Local Government Code of 1991, the Punong Barangay shall enforce laws and regulations relating to pollution control and protection of the environment.</p> <p>Rule VI, Section 6 and 7 of IRR of Republic Act 9003³⁶ provides for the creation of the Barangay Ecological Solid Waste Management Committee and its functions and responsibilities.</p>	<p>6.1.1 Structure Organized BESWMC with composition compliant to DILG MC No. 2018-112</p>	<p>EO (signed by the PB) or similar issuance (resolution/ordinance signed by the PB, Barangay Secretary and SBMs) on the organization of the BESWMC</p>	<p>Barangay Secretary</p>
	<p>Rule VI, Section 6 (a) of IRR of R.A. 9003 provides for the formulation of the solid waste management program</p>	<p>6.1.2 Plan Approved Solid Waste Management</p>	<p>Approved Solid Waste Management Program/Plan</p>	<p>Barangay Secretary</p>

³⁶ Ecological Solid Waste Management Act of 2000



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	<p>consistent with the city/municipality plan</p> <p>Sec 5, Rule XV of the IRR of R.A. 9003 provides that Barangay councils may issue council resolutions to establish ordinances for the creation of a Local Solid Waste Management Fund (also known as the Local Fund), pursuant to the relevant provisions of RA 7160.</p> <p>Section 5.3.4 of DILG MC No. 2018-112³⁷ dated July 12, 2018 with the subject: Organization or Reorganization of the BARangay Ecological Solid Waste Management Committee (BESWMC) provides that the BESWMC shall allocate barangay funds for the ecological solid waste management program, approved by the sangguniang barangay</p>	<p>Program/Plan corresponding allocation with fund</p>	<p>covering CY 2023 with corresponding fund allocation</p> <p><i>Note: Solid Waste Management Program/Plan can be accessed through the link:</i> https://bit.ly/BESWMC-Program-Plan</p>	

³⁷ Organization or Reorganization of the Barangay Ecological Solid Waste Management Committee (BESWMC)



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	<p>Item No. 5.3.6. of the same MC states that the BESWMC shall conduct barangay-initiated training for residents on segregation, composting, recycling, livelihood, and other environmental-related activities to promote environmental protection, preservation and awareness.</p>	<p>6.1.3 Trainings Attendance of BESWMC to necessary training related to promoting environmental protection, preservation and awareness not earlier than CY 2020</p>	<p>At least one (1) copy of proof of training such as Certificate of Completion and/or Participation</p>	<p>Barangay Secretary</p>
	<p>Item 5.3.9 of DILG MC No. 2018-112 states that the BESWMC shall prepare and submit a monthly accomplishment report on the implementation status of its PPAs and deliverables based on the approved BESWMC Program. The said report shall be submitted to C/MENRO or C/MSWM Board not later than the 5th day of every month, copy furnished to the concerned City Director or the C/MLGOO for monitoring purposes.</p>	<p>6.1.4. Accomplishment Reports: 6.1.4 a) At least 50% accomplishment of the physical targets in the BESWMP OR 6.1.4 b) At least 50% utilization rate of CY 2023 BESWM Budget</p>	<p>Three (3) Monthly Accomplishment Reports covering July-September 2023 <i>Note: Sample of the Monthly Accomplishment Report Program/Plan can be accessed through the link: https://bit.ly/Sample-MonthlyAccomplishmentReport</i></p>	<p>Barangay Secretary</p>



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INDICATOR	RELEVANCE / DEFINITION	MINIMUM REQUIREMENTS	DOCUMENTARY REQUIREMENTS /MOVs	DATA SOURCE
<p>6.2 EXISTENCE OF A SOLID WASTE MANAGEMENT FACILITY PURSUANT TO R.A. 9003</p>	<p>Per section 5.3.3 of DILG MC No. 2018-112, a Materials Recovery Facility (MRF) in every barangay or cluster of barangays must be established whether in a barangay-owned, leased land, or any suitable open space to be determined by the barangay through its Sanggunian.</p> <p>Section 33 of RA 9003 provides that, “Materials recovery facility shall be designed to receive, sort, process, and store compostable and recyclable material efficiently and in an environmentally sound manner. That facility shall address the following considerations: (a) The building and/or land layout and equipment must be designed to accommodate efficient</p>	<p>6.2.1 Presence of a Materials Recovery Facility (MRF)/ Materials Recovery System (MRS)</p> <ul style="list-style-type: none"> - Established MRF operated by the barangay - MRS - Clustered MRF 	<p>For MRF operated by the barangay:</p> <p>Photo documentation of the MRF/MRF Records of the barangay</p> <p><u>Photo Requirements:</u> One (1) photo with Distant View; and</p> <p>One (1) photo with Close-up View</p> <p><i>Note: Photo Documentation Template can be accessed through the link: https://bit.ly/Sample-PhotoDocumentation</i></p> <p>For MRS:</p> <ol style="list-style-type: none"> 1. MOA with junkshop; 2. Mechanism to process biodegradable wastes; and 	<p>Barangay Secretary</p>



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	<p>and safe materials processing, movement, and storage; and (b) The building must be designed to allow efficient and safe external access and to accommodate internal flow.”</p> <p>DILG MC No. 2018-207³⁸ states that Materials Recovery System (MRS) can be accepted in locations where there is limited space to establish an MRS. For purposes of the validation, a Memorandum of Agreement (MOA) with the existing junk shop and/or the presence of other materials recovery scheme is the other basis of its functionality.</p>		<p>3. MOA with service provider for collection of biodegradable wastes and recyclables for treatment and temporary storage</p> <p>For Clustered MRFs:</p> <ol style="list-style-type: none"> 1. MOA with the host barangay (applicable for barangay-clustered MRFs); and 2. MOA or similar document indicating coverage of city/municipal MRF (applicable for barangays clustered to the Central MRF of City/Municipality) 	
<p>6.3 PROVISION OF SUPPORT</p>	<p>Section 10 of R.A. No. 9003 stipulates the segregation and collection of solid</p>	<p>6.3.1 Enacted Barangay Ordinance or similar</p>	<p>EO (signed by the PB) or similar issuance (resolution/ordinance</p>	<p>Barangay Secretary</p>

³⁸ Guidelines on the Manila Bay Clean-up, Rehabilitation, and Preservation Program’s Local Government Units Compliance Assessment



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MECHANISMS FOR SEGREGATED COLLECTION	waste shall be conducted at the barangay level specifically for biodegradable, compostable, and reusable wastes.	issuance on segregation of wastes at-source	signed by the PB, Barangay Secretary and SBMs) on segregation of wastes at-source	